

Central Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ



please ask for Bernard Carter

direct line 0300 300 4175

date 11 April 2013

NOTICE OF MEETING

CHILDREN'S SERVICES OVERVIEW & SCRUTINY COMMITTEE

Date & Time

Tuesday, 23 April 2013 10.00 a.m.

Venue at

Council Chamber, Priory House, Monks Walk, Shefford

Richard Carr
Chief Executive

To: The Chairman and Members of the CHILDREN'S SERVICES OVERVIEW & SCRUTINY COMMITTEE:

Cllrs Mrs D B Gurney (Chairman), N B Costin (Vice-Chairman), Mrs A Barker, R D Berry, D Bowater, P Hollick, K Janes, D Jones and R B Pepworth

[Named Substitutes:

Mrs R J Drinkwater, Mrs S A Goodchild, B Saunders, A Shadbolt and N J Sheppard]

Co-optees: Mr Court (Parent Governor), Ms Copley (Parent Governor), Ms Image (Roman Catholic Diocese), Mr Landman (Parent Governor) and Mr Reynolds (Church of England Diocese)

All other Members of the Council - on request

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS
MEETING**

AGENDA

1. **Apologies for Absence**

Apologies for absence and notification of substitute members.

2. **Minutes**

To approve as a correct record the Minutes of the meeting of the Children's Services Overview and Scrutiny Committee held on 26 February 2013 and to note actions taken since that meeting.

3. **Members' Interests**

To receive from Members any declarations of interest and of any political whip in relation to any agenda item.

4. **Chairman's Announcements and Communications**

To receive any announcements from the Chairman and any matters of communication.

5. **Petitions**

To receive petitions from members of the public in accordance with the Public Participation Procedure as set out in Annex 2 of Part A4 of the Constitution.

6. **Questions, Statements or Deputations**

To receive any questions, statements or deputations from members of the public in accordance with the Public Participation Procedure as set out in Annex 1 of part A4 of the Constitution.

7. **Call-In**

To consider any decision of the Executive referred to this Committee for review in accordance with Procedure Rule 10.10 of Part D2.

8. **Requested Items**

To consider any items referred to the Committee at the request of a Member under Procedure Rule 3.1 of Part D2 of the Constitution.

Reports

Item	Subject	Page Nos.
9	<p>Executive Member Update</p> <p>To receive a brief verbal update from the Executive Member for Children’s Services.</p>	*
10	<p>Commissioning New School Places for Implementation from September 2015</p> <p>The report outlines seven projects within the New School Places Programme 2013/14 – 2017/18 where local pressures of demographic growth require new school places to be provided from September 2015.</p>	* 13 - 46
11	<p>Elective Home Education</p> <p>To receive a presentation outlining a summary of practice in Central Bedfordshire.</p>	*
12	<p>Review of the Children and Young People’s Plan</p> <p>The report sets out the position reached on the development of the revised Central Bedfordshire Children and Young People’s Plan (2013-2015).</p>	* 47 - 62
13	<p>Quarter 3 Performance Report</p> <p>The report highlights the Quarter Three performance for the Children’s Services Directorate.</p>	* 63 - 70
14	<p>Revenue Budget Management Report Quarter 3 ended 30 December 2012</p> <p>The report sets out the projected full year forecast as at 31 December 2012.</p>	* 71 - 88
15	<p>Capital Budget Management Report Quarter 3 ended 30 December 2012</p> <p>The report sets out the projected full year forecast as at 31 December 2012.</p>	* 89 - 96
16	<p>Ofsted Action Plan and Review of Services for Looked after Children</p> <p>To receive a presentation regarding the Ofsted Action Plan “Close Down” and the outcome of the Review of Services for Looked after Children.</p>	*
17	<p>Work Programme 2013 - 2014 & Executive Forward Plan</p>	* 97 - 128

The report provides Members with details of the currently drafted Committee work programme and the latest Executive Forward Plan.

CENTRAL BEDFORDSHIRE COUNCIL

At a meeting of the **CHILDREN'S SERVICES OVERVIEW & SCRUTINY COMMITTEE** held in Council Chamber, Priory House, Monks Walk, Shefford on Tuesday, 26 February 2013

PRESENT

Cllr Mrs D B Gurney (Chairman)
Cllr N B Costin (Vice-Chairman)

Councillors:	Mrs A Barker R D Berry P Hollick	Councillors:	K Janes D Jones R B Pepworth
Parental Co-optees:	H Copley Mr S Court D Landman		
Church of England Co-optee: Roman Catholic Co-optee:	J Reynolds		
Apologies for Absence:	Cllrs	D Bowater Mrs F Image	
Substitutes:	Cllrs		
Members in Attendance:	Cllrs	P N Aldis Mrs S Clark M A G Versallion	Deputy Executive Member for Children's Services Executive Member for Children's Services
Officers in Attendance:	Mr B Carter Mrs E Grant Ms F Mackirdy Mr R Parsons	Corporate Policy & Scrutiny Manager Deputy Chief Executive/Director of Children's Services Head of Adoption and Fostering Head of School Organisation and Capital Planning	

CS/12/78 **Minutes**

RESOLVED

That the minutes of the meeting of the Children's Services Overview and Scrutiny Committee held on 15 January 2013 be confirmed and signed by the Chairman as a correct record.

CS/12/79 **Members' Interests**

There were no declarations of interest or political whip in relation to any agenda items.

CS/12/80 **Chairman's Announcements and Communications**

The Chairman had no announcements.

CS/12/81 **Petitions**

No petitions were received from members of the public in accordance with the Public Participation Procedure as set out in Part D2 of the Constitution.

CS/12/82 **Questions, Statements or Deputations**

No questions, statements or deputations were received from members of the public in accordance with the Public Participation Procedure as set out in Annex 1 of Part A4 of the Constitution.

CS/12/83 **Call-In**

The Committee were advised that no decisions of the Executive had been referred to them under the Call-in Procedures set out in Appendix A to Rule No. S18 of the Overview and Scrutiny Procedure Rules.

CS/12/84 **Requested Items**

No items were referred to the Committee for consideration at the request of a Member under Procedure Rule 3.1 of Part D2 of the Constitution.

CS/12/85 **Executive Member Update**

The Executive Member for Children's Services provided the Committee with an update on current activities pertaining to his portfolio, which were not already included on today's agenda. This covered the following issues:-

- A new video outlining changes in education in Central Bedfordshire, accessed via <http://www.youtube.com/centralbedfordshire>;
- The joint legal challenge relating to GCSE results, led by Leeds and Lewisham Councils, which had failed. No decision had yet been made by those Councils leading the challenge regarding any appeal;

- The Fostering and Adoption shared service, which the Council currently managed on behalf of both Central Bedfordshire and Bedford Borough. The Executive Member confirmed that negotiations regarding an agreed way forward had now concluded and the service would be disaggregated by a target date of 14 February 2014;
- The Government's recent decision not to implement a national performance related payment framework for providers of Children's Centres, although it was the Council's intention to continue to investigate the implementation of such a framework locally.

CS/12/86

Attainment at KS2 and Ofsted Inspection Outcomes

The Executive Member introduced this report, which summarised the 2012 results in KS2 for schools in Central Bedfordshire and outlined some of the actions that contributed to the improvement on the 2011 results, as well as the challenges that remain in reaching national average results. The report also summarised the outcomes of Ofsted school inspections so far for the current school year and made some preliminary comparisons with the inspection outcomes regionally.

The Executive Member drew the Committee's attention in particular to paragraph 17 of the report, which described the new Ofsted framework for the Inspection of Schools, effective from September 2012 and which very much focussed on education quality and pupil progression. Whilst acknowledging that work still remained to be done to improve Key Stage results, the Executive Member was pleased to note Central Bedfordshire's improvement thus far and good direction of travel.

Members of the Committee discussed the content of the report in detail and raised the following issues:-

- The impact of diet on children's educational attainment and how the Council and Ofsted measure, monitor and manage such impacts. The Deputy Chief Executive/Director of Children's Services confirmed that although data is not explicitly collected on diet, data on free school meals and, more recently, the allocation of the pupil premium, is collected and used as a proxy indicator to measure educational attainment against deprivation;
- The use of educational experts from well performing schools outside Central Bedfordshire. The Deputy Chief Executive/Director of Children's Services confirmed that such expertise was used when considered necessary and was just one of many levers available to the Council in support of any school improvement programme. She further stated that a clearer explanation of the levers to be used by Councils in school improvement would be written soon;
- The promotion by schools of long lists of optional study books with little guidance provided concerning recommended choice. The Deputy Chief Executive/Director of Children's Services confirmed that this was a matter for individual schools and the governing body;

- The impact of changes to the school curriculum on educational attainment. It was the Deputy Chief Executive/Director of Children's Services' opinion that so long as school management was of sufficient quality to adapt to and incorporate change, the impact was minimal. In this respect however, the Deputy Chief Executive/Director of Children's Services agreed to bring forward a presentation to a future meeting regarding changes to the school curriculum;
- The Government's decision to withdraw its proposal to introduce an English Baccalaureate, and the ability of the secondary curriculum to retain its width/breadth; and
- Clarification of the descriptions used in Table 10 (on Page 17, paragraph 19). The Deputy Chief Executive/Director of Children's Services confirmed that she would provide further clarity regarding this table via email in that there did seem to be an error, and an appendix was referred to that was missing.

RECOMMENDATION:

That the Deputy Chief Executive/Director of Children's Services bring forward a presentation to a future meeting regarding changes to the school curriculum.

CS/12/87

Commissioning New School Places for Implementation from September 2014

The Executive Member introduced this item, which provided the Committee with the opportunity to comment upon a draft report to be considered by the Council's Executive on the 19th March 2013 which provided the annual refresh of the Council's New School Places Programme 2013/14 – 2017/18 and outlined five projects within the programme where local pressures of demographic growth required new school places to be provided from September 2014.

The Executive Member drew the Committee's attention in particular to paragraph 23 of the report, which confirmed that each proposal in the New School Places Programme would be evaluated against the Council's recently approved Policy Principles on Pupil Place Planning in Schools and more over, had to be supported by a robust business case establishing the guarantee of the quality of the new places being added to the system.

Members of the Committee discussed the content of the report in detail and raised the following issues:-

- The approval process for the business case. The Executive Member confirmed that officers worked closely with schools in the preparation of each business case, which was ultimately approved by the Executive;
- The funding of new school places. The Head of School Organisation and Capital Planning referred Members to Appendix A at page 36, which outlined the funding arrangements of each scheme, being a mix of Basic Need DfE grant, S106 monies and the Council's own capital funds. A

number of projects could also be supplemented with a financial contribution from schools and Academies within the programme that had chosen to invest school resources in addressing existing suitability issues. With regard to a question regarding the indicated shortfall in funding in years 2015/16 and 2016/17 illustrated in Appendix A to the report, the Head of Service further explained that the Council is awaiting the DfE announcement of Basic Need grant for 2013/14 and 2014/15 and the cashflow set out in the report will therefore be amended. However, any shortfall in funding of the programme will be managed as part of the Council's overall corporate capital programme through borrowing or use of reserves .

- The performance of contractors in delivering projects on time and to budget. The Deputy Chief Executive/Director of Children's Services confirmed that post implementation reviews were always undertaken of such projects to ensure that only contractors of an acceptably high standard were used in the future and relevant lessons learnt to improve future projects and management arrangements.

RECOMMENDATION:

That the Committee endorses the proposals outlined within the report for consideration by the Executive.

CS/12/88

Children's Health and Children's Health Commissioning in Central Bedfordshire

The Director of Public Health delivered a presentation, which provided the Committee with details of children's health and children's health commissioning in Central Bedfordshire. Specifically, the presentation covered:-

- Details of the various bodies within Central Bedfordshire who commission public health services;
- The Healthy Child Programme 0-5 Years, covering universal services, Universal Plus and Universal Partnership Plus;
- The Healthy Child Programme 5-19 Years;
- The School Entry Health Review in Year R/1;
- Statistics outlining the performance of Central Bedfordshire, particularly with regard to childhood obesity participation rates, HPC vaccinations for girls and Diphtheria, Tetanus & Polio Booster.

Members of the Committee raised a number of queries during the presentation regarding the following issues, which were addressed by the Executive Member and officers in attendance:-

- The adequacy of communication with parents and children regarding the availability and location of public health services. In this respect, the Director of Public Health referred to the importance of good commissioning arrangements, which were evidenced based and effective. The Director also mentioned the intelligent use of school nurses and school nursing

teams and the need to ensure commissioners worked in partnership to deliver services where they were most needed;

- The need to encourage healthy eating due to its impact on educational attainment. The Deputy Chief Executive/Director of Children's Services confirmed that, in terms of the provision of effective education, health and social care, a key determinant was early intervention and prevention, and this was very much an issue at the forefront of commissioner's minds;
- The importance of providing sufficient support to parents of children with special educational needs. The Deputy Chief Executive/Director of Children's Services confirmed that her directorate was currently re-focussing its work strands, and this would include a specific strand covering SEN and the new legislation.

In conclusion, the Committee thanked the Director of Public Health for an informative presentation.

RECOMMENDATION:

That the presentation be noted.

CS/12/89

Outcomes of Ofsted Fostering Service Inspection

The Head of Adoption and Fostering delivered a presentation, which provided the Committee with details of the outcomes from the Ofsted Fostering Service inspection. Specifically, the presentation covered:-

- The context and background to the inspection;
- The methodology and framework;
- The overall effectiveness of the service, which was judged to be good;
- The 8 specific recommendations concerning foster carers awareness of the role, their flexibility to take decisions, their training & support, the information provided, supervision and the recording & management of incidents & allegations; and
- The new arrangements from 1 April 2013, which would replace the current three separate inspection regime (of adoption services, fostering services and looked after children services) with one unannounced ten day inspection of all services.

In conclusion, the Committee thanked the Head of Adoption and Fostering for an informative and comprehensive presentation.

RECOMMENDATION:

That the presentation be noted.

CS/12/90

Progress Report on the Implementation of the Post Inspection Ofsted Action Plan

The Deputy Chief Executive/Director of Children's Services introduced this report, which advised the Committee of the operational progress of the Ofsted

action plan concerning safeguarding and looked after children. She drew the Committee's attention in particular to paragraph 10 of the report, which confirmed that although the overall effectiveness of safeguarding services was judged to be good (with capacity for improvement also judged to be good), the overall effectiveness of services for looked after children were judged to be adequate and Health was judged to be an inadequate in terms of provision for children. The action plan was therefore specifically designed to address improvement in these areas.

The Deputy Chief Executive/Director of Children's Services also introduced Ann Murray from the NHS, who was present at the meeting to talk about the health aspects of the action plan.

The Deputy Chief Executive/Director of Children's Services talked further about the national context and Ofsted's new proposed arrangements for a more robust, framework for inspection (which meant that if one element of a service was judged inadequate then all would be judged inadequate), before providing the Committee with an honest assessment of her service and the specific issues affecting Central Bedfordshire Council. Her 3 recent personal priorities were to recruit an outstanding Assistant Director to manage the development and embedding of the action plan (which had now been achieved), to resolve a number of specific issues at middle management level (which were now being addressed) and to focus on excellence in social care practice at all levels of the directorate. With respect to the plan, some of the issues were amber because the long term impact had not yet been evidenced even though work had been done to some extent on all of the recommendations.

From a health perspective, Ann Murray confirmed that her organisation was taking the challenge of addressing the action plan seriously and was scrutinising operational practice, making changes and sharing data more effectively to ensure the plan was delivered.

Members of the Committee discussed the content of the report in detail and thanked the Deputy Chief Executive/Director of Children's Services for her full and frank assessment. The Committee also raised the following issue:-

- The difficulties experienced by looked after children in moving into adult life and integrating effectively with their communities. In this respect, the Deputy Chief Executive/Director of Children's Services agreed to bring forward a presentation to a future meeting, which would explain where the Council placed its looked after children and how it supported them into adult life;

RECOMMENDATION:

That the Deputy Chief Executive/Director of Children's Services bring forward a presentation to a future meeting which would explain where the Council placed its looked after children and how it supported them into adult life.

CS/12/91 **Work Programme 2012 - 2013 & Executive Forward Plan**

The Committee considered its current Work Programme and the latest Executive Forward Plan and were content with the agenda items proposed for consideration at forthcoming meetings.

RECOMMENDATION:

That the Children's Services OSC Work Programme be noted.

(Note: The meeting commenced at 10.00 a.m. and concluded at 12.00 p.m.)

Chairman

Dated

Meeting: Children's Services Overview and Scrutiny Committee
Date: 23 April 2013
Subject: Commissioning New School Places for implementation from September 2015.

Report of: Cllr Mark Versallion , Executive Member for Children's Services

Summary: Attached at Appendix A is a report to be considered by the Council's Executive on the 14 May 2013 which outlines seven projects within the New School Places Programme 2013/14 – 2017/18 where local pressures of demographic growth require new school places to be provided from September 2015.

Advising Officer: Edwina Grant, Deputy Chief Executive/ Director of Children's Services
Contact Officer: Pete Dudley, Assistant Director for Learning, Commissioning and Partnerships
Public/Exempt: Public
Wards Affected: Ampthill, Stotfold and Langford, Arlesey, Shefford, Silsoe and Shillington, Houghton Conquest and Haynes, Northill, Cranfield and Marston, Biggleswade North, Biggleswade South
Function of: Executive
Key Decision Yes

CORPORATE IMPLICATIONS

Council Priorities:

The report supports Central Bedfordshire's Medium Term Plan: *Delivering your priorities – Our Plan for Central Bedfordshire 2012- 2016* and the specific priority of Improved Educational Attainment.

Financial:

1. The seven proposals outlined in this report are contained within the Council's New School Places Programme 2013/14 – 2017/18 and are capital funded as outlined in Appendix A to the Executive report through Basic Need Grant and S106 contributions. The whole programme represents a total investment of £104M in New School Places, whereas the projects outlined in this report account for £21.8M of expenditure. As reported to the Council's Executive in March 2013 the level of Department for Education (DfE) Basic Need Grant allocated to the Council for 2013/14 and 2014/15 represents a significant increase on previous years although the allocations beyond this period will not be known until late 2014/15. The Council's Executive approved the New School Places Programme 2013/14 – 2017/18 in March 2013 and acknowledged that the programme now reflects a significantly reduced capital contribution, on current planning assumptions, that the Council may be required to provide from its own resources of approximately £1M in 2015/16.

2. The day to day running costs of school provision is met through revenue funding which is made available to each school as part of the dedicated schools grant and is based primarily on the numbers of pupils attending, which will increase accordingly in an expanded school.
3. Where necessary, additional revenue support for relevant costs can be accessed on application through the Growth Fund established by the Schools Forum, for Schools and Academies that are undertaking significant expansion on commission from the Council.
4. Capital expenditure within the New School Places Programme 2013/14 – 2017/18 is subject to the Council's Code of Financial Governance and expenditure to commission feasibility studies and design work required for projects within this rolling programme has been approved by the Executive Member for Children's Services, in consultation with the Deputy Chief Executive/Director of Children's Services as per Sec 4.10.7 of the Council's constitution.

Legal:

5. Section 14 of the Education Act 1996 places a duty on Councils to secure sufficient and suitable school places to provide for 5 – 16 year old statutory aged children in its area. The Education and Inspections Act 2006 gives Councils a strategic role as commissioners, but not providers, of school places to promote parental choice, diversity, high standards, the fulfilment of every child's educational potential and fair access to educational opportunity.
6. The main legislation governing school organisation is found in sections 7-32 of the Education and Inspections Act 2006, The School Organisation (Establishment and Discontinuance of Schools) (England Regulations 2007 and the School Organisation (Prescribed Alterations to Mainstream Schools) (England) Regulations 2007.
7. DfE regulations outline the requirements and process for proposals to expand Council maintained schools and these include full public consultation, the publication of statutory proposals and the decision making process. The Council is decision maker for proposals relating to maintained schools, two of which are set out in this report relating to the proposed expansion of St Andrews CofE VC Lower School, Biggleswade and of Russell Lower School in Ampthill.
8. The DfE has also produced guidance for Academies wishing to make significant changes including proposals to enlarge premises by a significant proportion. The process, which is overseen by the Education Funding Agency on behalf of the DfE requires consultation and subsequent submission by the Academy of a report for determination by the Secretary of State. The proposal to expand Etonbury Middle School and to change its age range to provide additional places for the upper school age range on its site has been required to follow this process. Likewise the proposals to expand Cranfield CofE Academy and the Academy of Holywell Middle in Cranfield will require this process to be followed as a result of the proposed increases in additional places, in comparison with the existing schools capacity.
9. The proposals to expand St Marys Lower in Stotfold and Robert Bloomfield Middle in Shefford as set out in this report, will not be required to follow this process as the proposed increases in capacity do not reach the trigger point set out in the DfE guidance.

Risk Management:

10. The seven proposals to commission new school places and to allocate related capital investment outlined in this report implements the identified need to manage demographic growth in the previously published school organisation plan and mitigates the risk on the Council of failing in its statutory duty to provide sufficient school places.

11. Key risks include:
 - Failure to discharge legal and statutory duties/guidance.
 - Failure to deliver the Council's strategic priorities
 - Reputational risks associated with the non delivery of required school places.
 - Financial risks, including;
 - Non realisation of anticipated Section 106 monies and anticipated levels of government grant.
 - Potential for overspend on any project within the programme
 - Inability of schools to recruit suitable additional staff
12. Without the formal process of strategic planning and implementation of required projects in place there is a risk that the DfE will not approve future allocations of Basic Need Funding to the Council. There is also a risk that Section106 monies will not be able to be properly planned or achieve the spend of funds in an appropriate and timely manner. This reinforces the importance of the Council adopting a new Development Strategy and Community Infrastructure Levy in 2014 to ensure that well designed appropriately located housing is supported by educational infrastructure.
13. The commissioning of each of the seven projects in this report will include risk assessment and management criteria to ensure these and the proposed procurement route are clear to decision makers. Contract and construction risks will be overseen through the project management of the agreed projects which may be led by the schools, with appropriate safeguards in place as set out in the Procurement section below.

Staffing (including Trades Unions):

14. Staff and Trades Unions will be consulted on the proposals to expand the schools in this report as part of the informal and statutory consultation process required by regulations and DfE guidance.
15. Schools will have the support of their commissioned HR Providers where any proposals require changes in school staff structures or to terms and conditions of employment. The Council's Schools Statutory HR Team will monitor restructures to ensure redundancy charges to the Council are minimised and justified.
16. Each expanding school will need to increase the numbers of teaching and non-teaching staff to support the increase in pupil numbers. This will be funded through the school's Dedicated School Grant budget and the increased share which the school will receive.

Equalities/Human Rights:

17. The consultation and decision making process set out in regulation for proposals to expand Academies and Council maintained schools requires an evaluation on a project by project basis of any equalities and human rights issues that might arise.

Public Health:

18. Extended Services around School and Early Years settings will be further developed as a result of the growing school population.
19. The range of extended services that may be provided in schools includes:
 - Parenting and family support officers.
 - Transition support for pupils, schools and families.
 - Combined clubs and after school activities.
 - Holiday activities.
 - Support for vulnerable pupils and families i.e. siblings group and young carers.

Community Safety:

20. Schools have an important role in working alongside a range of other agencies to ensure safety in their local communities. The potential to further promote and support robust partnerships is one of the principles by which options for new school places are evaluated.

Sustainability:

21. Whilst there may be additional costs in order to meet sustainability objectives for new build and/or expansion of existing schools, these will be contained within the costs identified for each individual project within the programme. These measures would contribute to reduced running costs through better energy and resource efficiency, alongside creating a better learning environment for the pupils.

Procurement:

22. The tendering and approval process for awarding construction contracts will be in accordance with the Council's Code of Procurement Guidance and the thresholds indicated in section 5.1 of the Council's constitution. Where Schools or Academies are able to provide significant reassurance of their ability and capacity to procure and project manage the delivery of the required construction works to time and on budget, the Council will support this arrangement with appropriate oversight and governance in place.
23. Each proposal in the New School Places Programme is required by the Council's Policy Principles on Pupil Place Planning in Schools to be supported by a business case that establishes a guarantee of the quality of the new places being added to the system. Each business case is subject of evaluation against these Principles and the results are considered as part of the final Executive approval of any proposal and before approval to commence expenditure is given. A separate detailed capital business case will be provided for each project to accompany any Executive recommendation to give final approval and to commence expenditure.

RECOMMENDATION:

- 1. The Children's Services Overview and Scrutiny Committee is asked to consider the content of the report.**

Appendices:

Appendix A – Executive Report – Commissioning New School Places for implementation from September 2015.

Appendix A – Executive Report – Commissioning New School Places for implementation from September 2015.

Meeting: Executive

Date: 14 May 2013

Subject: Commissioning New School Places for implementation from September 2015.

Report of: Cllr Mark Versallion , Executive Member for Children’s Services

Summary: This report outlines seven projects within the New School Places Programme 2013/14 – 2017/18 where local pressures of demographic growth require new school places to be provided from September 2015.

Advising Officer: Edwina Grant, Deputy Chief Executive/ Director of Children’s Services

Contact Officer: Pete Dudley, Assistant Director for Learning, Commissioning and Partnerships

Public/Exempt: Public

Wards Affected: Ampthill, Stotfold and Langford, Arlesey, Shefford, Silsoe and Shillington, Houghton Conquest and Haynes, Northill, Cranfield and Marston, Biggleswade North, Biggleswade South

Function of: Executive

Key Decision Yes

CORPORATE IMPLICATIONS

Council Priorities:

The report supports Central Bedfordshire’s Medium Term Plan: *Delivering your priorities – Our Plan for Central Bedfordshire 2012- 2016* and the specific priority of Improved Educational Attainment.

Financial:

1. The seven proposals outlined in this report are contained within the Council’s New School Places Programme 2013/14 – 2017/18 and are capital funded as outlined in Appendix A to this report through Basic Need Grant and S106 contributions. The whole programme represents a total investment of £104M in New School Places, whereas the projects outlined in this report account for £21.8M of expenditure. As reported to the Council’s Executive in March 2013 the level of DfE Basic Need Grant allocated to the Council for 2013/14 and 2014/15 represents a significant increase on previous years although the allocations beyond this period will not be known until late 2014/15. The Council’s Executive approved the New School Places Programme 2013/14 – 2017/18 in March 2013 and acknowledged that the programme now reflects a significantly reduced capital contribution, on current planning assumptions, that the Council may be required to provide from its own resources of approximately £1M in 2015/16.

2. The day to day running costs of school provision is met through revenue funding which is made available to each school as part of the dedicated schools grant and is based primarily on the numbers of pupils attending, which will increase accordingly in an expanded school.
3. Where necessary, additional revenue support for relevant costs can be accessed on application through the Growth Fund established by the Schools Forum, for Schools and Academies that are undertaking significant expansion on commission from the Council.
4. Capital expenditure within the New School Places Programme 2013/14 – 2017/18 is subject to the Council's Code of Financial Governance and expenditure to commission feasibility studies and design work required for projects within this rolling programme has been approved by the Executive Member for Children's Services, in consultation with the Deputy Chief Executive/Director of Children's Services as per Sec 4.10.7 of the Council's constitution.

Legal:

5. Section 14 of the Education Act 1996 places a duty on Councils to secure sufficient and suitable school places to provide for 5 – 16 year old statutory aged children in its area. The Education and Inspections Act 2006 gives Councils a strategic role as commissioners, but not providers, of school places to promote parental choice, diversity, high standards, the fulfilment of every child's educational potential and fair access to educational opportunity.
6. The main legislation governing school organisation is found in sections 7-32 of the Education and Inspections Act 2006, The School Organisation (Establishment and Discontinuance of Schools) (England Regulations 2007 and the School Organisation (Prescribed Alterations to Mainstream Schools) (England) Regulations 2007.
7. DfE regulations outline the requirements and process for proposals to expand Council maintained schools and these include full public consultation, the publication of statutory proposals and the decision making process. The Council is decision maker for proposals relating to maintained schools, two of which are set out in this report relating to the proposed expansion of St Andrews CofE VC Lower School, Biggleswade and of Russell Lower School in Ampthill.
8. The DfE has also produced guidance for Academies wishing to make significant changes including proposals to enlarge premises by a significant proportion. The process, which is overseen by the Education Funding Agency on behalf of the DfE requires consultation and subsequent submission by the Academy of a report for determination by the Secretary of State. The proposal to expand Etonbury Middle School and to change its age range to provide additional places for the upper school age range on its site has been required to follow this process. Likewise the proposals to expand Cranfield CofE Academy and the Academy of Holywell Middle in Cranfield will require this process to be followed as a result of the proposed increases in additional places, in comparison with the existing schools capacity.
9. The proposals to expand St Marys Lower in Stotfold and Robert Bloomfield Middle in Shefford as set out in this report, will not be required to follow this process as the proposed increases in capacity do not reach the trigger point set out in the DfE guidance.

Risk Management:

10. The seven proposals to commission new school places and to allocate related capital investment outlined in this report implements the identified need to manage demographic growth in the previously published school organisation plan and mitigates the risk on the Council of failing in its statutory duty to provide sufficient school places.
11. Key risks include:
 - Failure to discharge legal and statutory duties/guidance.
 - Failure to deliver the Council's strategic priorities
 - Reputational risks associated with the non delivery of required school places.
 - Financial risks, including;
 - Non realisation of anticipated Section 106 monies and anticipated levels of government grant.
 - Potential for overspend on any project within the programme
 - Inability of schools to recruit suitable additional staff
12. Without the formal process of strategic planning and implementation of required projects in place there is a risk that the DfE will not approve future allocations of Basic Need Funding to the Council. There is also a risk that Section106 monies will not be able to be properly planned or achieve the spend of funds in an appropriate and timely manner. This reinforces the importance of the Council adopting a new Development Strategy and Community Infrastructure Levy in 2014 to ensure that well designed appropriately located housing is supported by educational infrastructure.
13. The commissioning of each of the seven projects in this report will include risk assessment and management criteria to ensure these and the proposed procurement route are clear to decision makers. Contract and construction risks will be overseen through the project management of the agreed projects which may be led by the schools, with appropriate safeguards in place as set out in the Procurement section below.

Staffing (including Trades Unions):

14. Staff and Trades Unions will be consulted on the proposals to expand the schools in this report as part of the informal and statutory consultation process required by regulations and DfE guidance.
15. Schools will have the support of their commissioned HR Providers where any proposals require changes in school staff structures or to terms and conditions of employment. The Council's Schools Statutory HR Team will monitor restructures to ensure redundancy charges to the Council are minimised and justified.
16. Each expanding school will need to increase the numbers of teaching and non-teaching staff to support the increase in pupil numbers. This will be funded through the school's Dedicated School Grant budget and the increased share which the school will receive.

Equalities/Human Rights:

17. The consultation and decision making process set out in regulation for proposals to expand Academies and Council maintained schools requires an evaluation on a project by project basis of any equalities and human rights issues that might arise.

Public Health:

18. Extended Services around School and Early Years settings will be further developed as a result of the growing school population.

19. The range of extended services that may be provided in schools includes:

Parenting and family support officers.
Transition support for pupils, schools and families.
Combined clubs and after school activities.
Holiday activities.
Support for vulnerable pupils and families i.e. siblings group and young carers.

Community Safety:

20. Schools have an important role in working alongside a range of other agencies to ensure safety in their local communities. The potential to further promote and support robust partnerships is one of the principles by which options for new school places are evaluated.

Sustainability:

21. Whilst there may be additional costs in order to meet sustainability objectives for new build and/or expansion of existing schools, these will be contained within the costs identified for each individual project within the programme. These measures would contribute to reduced running costs through better energy and resource efficiency, alongside creating a better learning environment for the pupils.

Procurement:

22. The tendering and approval process for awarding construction contracts will be in accordance with the Council's Code of Procurement Guidance and the thresholds indicated in section 5.1 of the Council's constitution. Where Schools or Academies are able to provide significant reassurance of their ability and capacity to procure and project manage the delivery of the required construction works to time and on budget, the Council will support this arrangement with appropriate oversight and governance in place.
23. Each proposal in the New School Places Programme is required by the Council's Policy Principles on Pupil Place Planning in Schools to be supported by a business case that establishes a guarantee of the quality of the new places being added to the system. Each business case is subject of evaluation against these Principles and the results are considered as part of the final Executive approval of any proposal and before approval to commence expenditure is given. A separate detailed capital business case will be provided for each project to accompany any Executive recommendation to give final approval and to commence expenditure.

Overview and Scrutiny:

24. The Children's Services Overview and Scrutiny Committee will consider this report on 23 April 2013 and the Committee's views will be reported to the Executive in May.

RECOMMENDATIONS:

The Executive is asked to:

1. **Approve the commencement of informal consultation and the publication of statutory notices for the proposal to expand Russell Lower School, Amptill from its current capacity of 300 places to provide a total of 450 places with an implementation date of September 2015. The school will also be invited to prepare a business case, the outcome of which will be subject to approval by the Council's Executive in its final determination in December 2013.**

2. **Support the commencement of informal consultation and the publication of statutory notices by the School's Governing Body for the proposal to expand St Andrews CofE VC Lower, Biggleswade from its current capacity of 450 places to provide a total of 750 places across two sites with an implementation date of September 2015. The school will also be invited to prepare a business case, the outcome of which will be subject to approval by the Council's Executive in its final determination in December 2013.**
3. **Invite the Academy of Holywell Middle School to prepare a business case, the outcome of which will be subject to approval by the Council's Executive in December 2013 and to undertake consultation and approval processes required as an Academy by the Education Funding Agency to expand from its current capacity of 544 places to provide 720 places with an implementation date of September 2015.**
4. **Invite the Academy of Cranfield Lower School to prepare a business case, the outcome of which will be subject to approval by the Council's Executive in December 2013 and to undertake consultation and approval processes required as an Academy by the Education Funding Agency to expand from its current capacity of 300 places to provide 450 places with an implementation date of September 2015.**
5. **Invite the Academy of St Marys Lower School to prepare a business case, the outcome of which will be subject to approval by the Council's Executive in December 2013 for commencement of the proposed expenditure as outlined in the New School Places Programme attached at Appendix A to expand from its current capacity of 225 places to provide 300 places with an implementation date of September 2015.**
6. **Approve the detailed capital business case attached at Appendix B, and the proposals of Bedfordshire East Multi Academy Trust to:**
 - a) **expand the Academy of Robert Bloomfield Middle School to provide 840 permanent places with an implementation date of September 2015, and**
 - b) **expand Etonbury Academy from its current capacity of 480 places to provide a total of 600 middle school places and a further 300 places to serve the upper school age range with an implementation date of September 2015.**

Thereby approving the commencement of the projects and related expenditure, subject to Education Funding Agency approval of the Etonbury Academy proposal and the granting of relevant Planning permissions.

Reason for Recommendations:

To ensure the Council continues to meet its statutory obligations to provide sufficient school places and also to meet the legal requirements placed on the Council by the Education and Inspections Act 2006 regarding proposals to expand maintained schools. Commitment to expenditure and final approval of the proposals set out in recommendations 1-5 will be determined by the Council's Executive in December 2013, informed by the outcome of the consultation exercises, Education Funding Agency approvals where relevant, and business cases which are to be prepared by each School or Academy.

Executive Summary

25. This report outlines seven projects within the Council's New School Places Programme where local pressures of demographic growth within each school's existing catchment area require additional school places to be provided by September 2015. All of the projects in this report relate to proposals to expand existing provision and no new Schools or Academies are created as a result.
26. Each of the proposals has been developed with support of the Governing Bodies or Board of the relevant school or Academy and each is aligned as set out in the report with the Council's Policy Principles for Pupil Place Planning in Schools as approved by the Council's Executive in February 2013.
27. Five of these proposals relate to the expansion of Academies and two relate to the proposed expansion of Council maintained schools. The Council is decision maker for proposals to expand Council maintained schools, whereas the Council can only invite and not direct Academies to expand and proposals are subject to the Secretary of State's approval and may require amendments to funding agreements and other of the Academy's legal documents.
28. Proposals to enlarge schools and Academies by a significant proportion require consultation to be undertaken, with Academies also required to submit a detailed report to the Education Funding Agency as part of their approval process for the Secretary of State.
29. Each proposal in the New School Places Programme is required by the Council's Policy Principles on Pupil Place Planning in Schools to be supported by a business case in a format set by the Council that establishes a guarantee of the quality of the new places being added to the system. Each business case is subject to evaluation against these Principles and the results are considered as part of the final Executive approval of any proposal and before approval to commence expenditure is given. A separate detailed capital business case will be provided for each project to accompany any Executive recommendation to give final approval and to commence expenditure.
30. The proposals to expand Etonbury Academy and Robert Bloomfield Academy, both members of the Bedfordshire East Multi Academy Trust, are set out in recommendation 6 and Sections 81 to 91 of this report and are supported by a detailed capital business case attached to this report at Appendix B. The outcome of an evaluation of the business case submitted by the Trust is reflected in the main report.
31. In all instances where new school places are required and proposals are approved the Council is responsible for committing the relevant capital funding to implement required expansions and new build.
32. This report therefore asks the Executive to consider the proposals to provide new school places in Biggleswade, Stotfold, Arlesey, Ampthill, Shefford and Cranfield and it seeks Executive approval to:
 - Commence consultation on the proposal to expand Russell Lower School, Ampthill
 - Support the proposal of the Governing Body of St Andrews CofE VC Lower School, Biggleswade to commence consultation on its proposal to expand the school.
 - Invite the Academies of Cranfield Lower School and Holywell Middle School, Cranfield to expand and to seek DfE approval.
 - Invite the Academy of St Marys Lower to expand.

33. The report also invites the Executive to consider and to approve the detailed capital business case for the proposals of Bedfordshire East Multi Academy Trust to expand both Etonbury Academy and Robert Bloomfield Middle, thereby approving commencement of the project and commencement of expenditure.

34. A report will subsequently be made to the Council's Executive in December 2013 to

Consider the outcome of the consultations and determine the proposals to expand Russell Lower School, Ampthill and St Andrews CofE VC Lower School, Biggleswade

Note the outcome of the DfE determination of the proposals to expand Cranfield Academy and Holywell Academy

Consider the outcomes of the business cases submitted by each of these schools and by the Academy of St Marys Lower, and

Approve each project and commencement of the required capital expenditure.

Legal process for proposals to enlarge Council maintained schools and Academies

35. In accordance with the Education and Inspections Act (EIA) 2006 DfE regulations outline the requirements and process for proposals to significantly enlarge Council maintained schools and these include full public consultation, the publication of statutory proposals and the decision making process. The Council is decision maker for proposals to enlarge maintained schools.

36. Proposals to significantly enlarge Academies are dealt with by the Education Funding Agency (EFA) which is responsible for operational work in relation to Academies. The definition of the enlargement of premises by a significant proportion is given in EFA guidance which sets out the process that must be followed by Academies seeking to make such changes.

37. The Secretary of State retains responsibility for the decision to make any significant changes to an Academy even though EFA does the operational work. The Secretary of State needs information on the following to make a decision:

The educational benefits and value for money;

The degree of Council support;

The effect on other schools, academies and educational institutions within the Council area;

Whether the Academy has the capacity to deal with the change and in particular, whether the Academy's leadership and governance has the capacity and the expertise to be able to take-on such a significant transition without being deflected from its primary purpose of schooling. (This would also include consideration of the Academy's financial position);

Whether changes may be needed to the way the Academy is governed and whether any changes to the school's admission arrangements are being proposed;

Community support – the degree of support for the proposals that exists in the local community and whether any consultation has been undertaken;

Whether any issues have been identified around the existing school site: for example whether there are any foreseen proposed adaptations, additions, refurbishments or land

transfers that are needed;

Whether the proposal is cost-effective both in terms of capital and recurrent funding. The proposal should include some indicative costings and a proposal as to how these might be met.

38. The process that the Academy must follow with its proposal commences with an initial approach to the Education Funding Agency (EFA) with details of the change requested. An 8 week consultation period follows with stakeholders, including parents and other schools. The Academy then submits a report to the EFA providing the information set out in Section 37 above (to include consultation responses and the Academy's response to consultation) and the EFA analyses the business case and makes a recommendation to the Secretary of State. The Secretary of State determines the proposal and EFA notifies the Academy of the decision and any changes required to the Academy's legal agreements and articles.
39. The Council will support Academies in this process and early engagement has already been undertaken between Council officers and EFA staff to ensure visibility of the proposals contained within this report and of others that may be forthcoming in future years.
40. The outcome of the informal and statutory consultation process for the Council maintained schools of Russell Lower, Ampthill and St Andrews CofE VC Lower, Biggleswade will be reported to the Council's Executive as final decision maker in December 2013 along with a report on the DfE determination of the proposals made in relation to the Academies.
41. Each proposal will be supported by a business case drafted in a format set by the Council that establishes a guarantee of the quality of the new places being added to the system based on the school's vision and educational plan. In addition to its Ofsted rating, the business case will also require the school to outline its performance in terms of results and improvement over time in key stage assessments, in terms of value added and in comparison with other schools in similar circumstances. The business case will require the school to set out its improvement targets.
42. Where the school or Academy that is subject to an expansion proposal is also intended to procure and deliver the capital project with the support of the Council, the business case will require assurances of the capability and capacity of the school to deliver the proposal to time and on budget, based on their expertise and experience. A formal payment mechanism and agreement will also be established between the school and the Council to ensure that the funding is allocated in a timely and appropriate manner and to secure the long-term retention of the additional places.
43. Each business case will be evaluated against the Council's Policy Principles for Pupil Place Planning in Schools and the outcome will be considered as part of the final Executive approval of each project in December 2013. Each project will also be supported by a detailed capital business case as required by the Council's constitution, to support an Executive recommendation for approval to commence expenditure.

Russell Lower, Ampthill

44. As set out previously in the report to the Council's March Executive, new Upper and Middle school places are required in Ampthill as a result of significant housing development in the area which has included sites to the west of Ampthill, and in the vicinity of Dunstable Road and Church Street. Under the adopted Local Development Framework for North Central Bedfordshire 410 dwellings at Land West of Abbey Lane, Ampthill are also proposed.

45. New pupils from current developments underway in Amphill have already reduced previous surplus places in both Lower Schools serving the immediate area, requiring Russell Lower to bring temporary accommodation back into use. Further developments in Amphill represent a requirement of more than 100 additional Lower School places which equates to an extra one form of entry in the period to 2021.
46. Amphill is currently served by two 2 form entry (300 place) Lower Schools and both of these schools have been engaged in an options appraisal which was commissioned to identify the most appropriate school for expansion given that there is no site available for a new school.
47. Consideration was given to splitting the required additional places across both schools but the schools felt this would be detrimental to the organisation of both resulting in the potential for mixed age classes across various age ranges. This option was therefore discounted as unfeasible by the schools.
48. Expanding just one of the existing schools would also enable it to more effectively build capacity in its leadership, management and governance in response to the gradual increases in pupil numbers from the new developments.
49. The options appraisal was commissioned to consider a range of criteria which included;
- each site and its capacity for expansion
 - access, transport and proximity to the new Abbey Lane development
 - build costs
 - the resulting configuration of accommodation and its suitability to deliver against DfE Building Bulletin guidance for Primary schools
50. The criteria were subject to weighting and were scored to provide an objective outcome which was discussed and shared with the schools. The exercise concluded that the preferred option was the expansion of Russell Lower School, a Community School which was rated by Ofsted as Good with Outstanding features at its last inspection in November 2011. The school has welcomed the outcome of the options appraisal and the opportunity to expand and is therefore preparing a business case for the Council.
51. This proposal was discussed in December 2012 with schools and Academies who work in partnership in the Redborne education planning area and all supported the need for additional Lower School places in Amphill.
52. The report from the school's last Ofsted inspection stated that it works very effectively in partnership with other schools and wider agencies. It has instigated very useful links with local schools so that head teachers offer each other support and advice. Part of this partnership is focused on the monitoring of standards and practice in each other's schools and this is very useful in enabling the school to self-evaluate and action plan with the benefit of a wider range of professional views and experience. Partnerships with other agencies are strong in supporting outstanding care for pupils. Partnerships with other agencies are exceptionally well used in providing high-quality support for potentially vulnerable pupils, so they thrive.
53. The recommendation is therefore to expand Russell Lower School from its current capacity as a 2 form entry (300 place) school to become a 3 form entry (450 place) school on its existing site. If this recommendation is approved, the proposal will be subject to consultation and a further report will be made to the Council's Executive in December 2013 to determine the outcome of statutory processes and to consider the outcome of an evaluation of the school's business case.

St Andrews CofE VC Lower, Biggleswade

54. As set out previously in the report to the Council's March Executive, the Land East of Biggleswade development will require new school places to be secured to serve the growing population. In addition to the existing schools, this will require additional accommodation for Lower School places in the Kings Reach area on a site which has been secured under a S106 legal agreement.
55. This new development represents a requirement of an additional 300 Lower School places. The transfer to the Council of the land at Kings Reach is now imminent and the Council is now in a position to commission a provider for these additional lower school places.
56. As part of its ongoing liaison with schools and academies in each of its planning areas the Council has been working with schools in the Biggleswade area that collectively comprise Biggleswade Community Union of Schools (BCUS). Within the scope of these discussions has been the need to consider and plan for the impact of demographic change across the area over the next five years and beyond, particularly the impact of the land east of Biggleswade development.
57. The pressure on existing provision and the need for more places across lower schools in the Biggleswade area has been at the forefront of many of the discussions with this partnership of schools, who have been actively engaged in identifying management options for their own schools and for the Council's commissioning of new provision. The partnership has considered the range of options available to the Council for configuring provision on new sites, as set out in previous reports and within the Council's Policy Principles approved by Executive in February 2013.
58. The option to promote a new school under a new Academy sponsor gave rise to concern from local schools that a new sponsor may not integrate or add value within what is felt to be an effective 0-19 local partnership of schools. As an alternative option, the Council is able to propose and is the decision maker for expansions to existing community, voluntary controlled, voluntary aided, foundation and trust schools.
59. The expansion of an existing school, effectively creating an annexe to an existing school site would mirror federation arrangements elsewhere in Central Bedfordshire where schools are similarly managed and governed across two or more sites. This would also retain a school's existing site ensuring that the need to provide local schools for local children, ensuring a sense of community belonging and also promoting sustainable modes of travel is fulfilled.
60. In consultation with local schools this is recommended to be a more favourable option providing an opportunity for a local school with an established record in terms of standards to expand. The Council, as decision maker, would then be able to confirm a preferred provider for the new site in a shorter timeframe than would be possible if a new Academy sponsor was sought, enabling the design, construction and implementation process to be as short as possible and the impact of the immediate development on other local schools and the partnership to be minimised.
61. This option will also enable the Council to work with an existing school to bring forward additional temporary measures if they are necessary, on its existing site ahead of the new accommodation being ready. This provides an opportunity for an existing school to also grow its leadership and management capacity alongside the expanding school population, ensuring an effective transition to combine the new site in due course.
62. In discussion with BCUS a proposal has now come forward from St Andrews CofE VC Lower School, in conjunction with Edward Peake CofE VC Middle School, to expand the Lower School across both its existing and the new Kings Reach site. Whilst the

partnership arrangements between the two schools have yet to be formalised it is anticipated that this will take the form of a soft federation between the two schools with St Andrews Lower School as the named provider. This proposed partnership also has the support of the St Albans Diocese.

63. The resulting school would have a capacity to provide for an extra 300 places in addition to those on its existing site (450). Whilst the existing school would need to grow its Leadership, Management and Governance capacity it is already well placed to do so as a relatively large single site lower school. In June 2011 the school received an Ofsted rating of Good with Outstanding features and the Inspection report stated that the experienced head teacher provides good leadership and educational direction and is supported well by other senior and key leaders. A productive partnership had been established with parents and carers, who were pleased with the care and education provided for their children. Very strong partnerships with other agencies promote pupils' learning and development.
64. The proposed size of the new school will comply with the guidelines set out in the Council's overall Policy Principles in relation to school size being based on two sites. The school is currently seeking advice on the potential need for additional SEN provision based within a mainstream school setting for local vulnerable learners and this may also form part of the school's business case.
65. The recommendation is therefore to support the School's Governing Body and their intention to commence consultation to expand St Andrew's CofE VC Lower School from its current capacity as a 3 form entry (450 place) school to become a 5 form entry (750 place) school across two sites. As a Voluntary School, the Governing Body is able to bring forward this proposal and a further report will be made to the Council's Executive in December 2013 to determine the outcomes of statutory processes and of an evaluation of the school's business case.

Cranfield Lower School, Cranfield

66. Cranfield has been identified as a growth area within Central Bedfordshire both within the previously approved development framework (notably a development known as Home Farm which has current permission for development with approximately 400 homes still to be built) and the current framework with an allocation of about 130 new homes on land to the rear of Central Garage.
67. The area is served by Cranfield Lower School which is in the immediate proximity of the new developments and therefore ideally placed to cater for the growing local population.
68. When considering the Home Farm development, it was recognised that there would be a need to expand school provision to cater for the new housing. Through a S106 agreement Bedfordshire County Council secured an area of off-site playing field within the Development but some distance from the school, to potentially enable Cranfield Lower School to expand on its existing site through the release of its existing playing field land and use of the off-site area. This proposal was not fully supported by the school at that time but was enshrined within the S106.
69. Subsequently, the development to the rear of Central Garage for some 130 homes was allocated and an opportunity arose to review the previously proposed method of expanding the lower school to then consider its expansion over a second site i.e. within the development land to the rear of Central Garage. A site has now been allocated within the development to either provide a new school, or the expansion of the existing school across two sites.
70. A Development Brief for the site has now been approved to include the new school provision and Children's Services has been working closely with Planning and

Highways colleagues to address concerns over the additional traffic that could be anticipated if/when the school site is brought forward. Further work will continue with colleagues as part of the planning processes that run in parallel with those dictated by education law.

71. A number of options have been discussed with the school, which is now an Academy, and the St.Albans Diocese (as Trustees) over how future provision could be arranged given the various constraints and the likely funding envelope which would be available. The Governors appointed consultants through the St.Albans Diocese to support them in assessing the feasibility of each of the options in terms of buildings and cost, so that they can decide which would be their preferred solution. As a result, the development of the school over two sites, either with 2 forms of entry on one site and 1 form of entry on the other, or split key stages over the two sites, has emerged as the school's preferred option.
72. The recommendation is therefore to invite the Academy of Cranfield Lower School to expand from its current capacity as a 2 form entry (300 place) school to become a 3 form entry (450 place) school across two sites.
73. The Academy, which was rated as Good with Outstanding features by Ofsted at its last inspection in June 2010, is aware that if this Executive recommendation is approved it will be required to undertake public consultation and seek EFA approval, in addition to the preparation of a business case for evaluation, the outcome of which will be considered in the final decision which will be made by the Council's Executive in December 2013 to enable implementation by September 2015.

Holywell Middle School, Cranfield

74. In addition to the housing development in the Cranfield area outlined in the section above, and the required additional capacity to provide new school places for the lower school age range, additional middle school places are also required.
75. The Academy of Holywell Middle School in Cranfield serves the immediate area and is also catchment school for a new housing development of 670 properties being built in Wootton in Bedford Borough. A total of 720 middle school places are required to serve the growing local population in the catchment area. The school, which was rated as Good by Ofsted in its most recent inspection in July 2011 currently has a net capacity able to accommodate 544 children.
76. The recommendation is therefore to invite the Academy of Holywell Middle School to expand from its current capacity to become a 5 form entry (720 place) school. The proposed enlargement of the Academy will trigger the process that requires public consultation and EFA approval, in addition to the preparation of a business case for evaluation, the outcome of which will be considered in the final decision which will be made by the Council's Executive in December 2013 to enable implementation by September 2015.

St. Marys CofE Academy, Stotfold

77. Significant housing development in the Stotfold area has already required the Council to provide an additional 150 lower school places through the enlargement and relocation of Roecroft Lower School, completed in 2012. However, further pressure on places in the catchments of Gothic Mede Lower, Arlesey and Fairfield Lower School, Stotfold has removed any flexibility locally to manage increases in pupil numbers across the local area and now requires additional permanent provision to be provided to serve Stotfold itself.
78. Stotfold is served by two Lower Schools, Roecroft Lower which is now a 2 form entry

(300 place) school on its new site on the land south of Stotfold development, and St Marys CofE Academy, a 1 ½ form entry (225 place) school. Pupil forecasts in the area indicate a sustained requirement for approximately a further ½ form of entry (75 places) of lower school provision.

79. St Marys CofE Academy was rated as Outstanding by Ofsted in its last inspection.
80. The recommendation is therefore to invite St Marys CofE Academy to expand from its current capacity as a 1 ½ form entry (225 place) school to provide a 2 form entry (300 place) school from September 2015. If this recommendation is approved a further report will be made to the Council's Executive in December 2013 to consider the outcome of an evaluation of the school's business case and to approve the project.

Bedfordshire East Multi Academy Trust

81. In response to the identified demographic growth outlined in the Council's New School Places Programme and the Council's previously published School Organisation Plan, Bedfordshire East Multi Academy Trust has submitted a business case to the Council detailing its proposals for providing the additional Middle School places required in Shefford and Arlesey and the additional Upper School places required in the catchment of Samuel Whitbread Academy. The Trust currently comprises Samuel Whitbread Academy, Robert Bloomfield Academy and Etonbury Academy.
82. These requirements are as a result of housing allocations of approximately 1,506 new dwellings for the period up to 2017 for the Samuel Whitbread area (Shefford, Stotfold, Arlesey and surrounds). This includes the 290 dwellings being provided at the site currently under construction at Land South of Stotfold, 300 dwellings in the North-East of Arlesey, 102 in Clifton, 63 in Stondon, 68 in Meppershall, 24 in Shillington, 231 in the rest of Shefford and 310 in Stotfold. The remaining 118 dwellings will be provided at smaller sites across Arlesey, Henlow, Shefford, Stotfold and the surrounding areas.
83. The additional need for places generated by these developments are expected to be met through use of existing capacity supplemented where necessary by the expansion of existing schools.
- Some of the new places required to serve the Lower School age range are already in place, have been approved or are currently planned. In particular these include the enlargement of:
- Roecroft Lower School, Stotfold
Fairfield Lower School, Stotfold
Shefford Lower School, Shefford
84. The impact of this scale of housing development in required additional middle school provision in the Shefford area justifies permanent provision of 840 places, currently provided by Robert Bloomfield Academy utilising some temporary accommodation. The proposed capital investment of £1.4M will enable the replacement of the temporary accommodation with permanent provision on the school's Shefford site.
85. Robert Bloomfield Academy was rated Outstanding by Ofsted at its last inspection.
86. The impact of the scale of housing development in the Stotfold and Arlesey area requires an additional form of entry (120 places) of middle school provision. Etonbury Academy caters for the Middle School age range in this catchment and was rated Good by Ofsted in its recent inspection in October 2012. The school currently provides 480 Middle School places and the required enlargement will increase this capacity to 600 places with the potential to expand further in the longer term with planned housing development north of Arlesey.

87. Additional capacity required in the Upper School age range totals 300 places across the catchment of Samuel Whitbread Academy, although a significant majority of these places will be required as a result of the developments in the Arlesey and Stotfold area.

88. The proposal made by Bedfordshire East Multi Academy Trust is to:

permanently expand Robert Bloomfield Academy to provide the required middle school places in the Shefford area, and

to expand Etonbury Academy and change its age range to provide the additional middle school places required in its catchment area and the additional upper school places required

89. The Trust's business case has been evaluated against the Council's Policy Principles for Pupil Place Planning in Schools and the proposals comply.

In summary:

- Local schools for local children

Both projects seek to provide new school places required by demographic growth within the catchments of Robert Bloomfield Middle and Etonbury Middle. The Etonbury proposal will reduce the need for school transport costs for those children in Stotfold and Arlesey who choose to access the future 13-19 curriculum offer at Etonbury that would otherwise be accommodated within the provision of places for 13-19 year olds at the Samuel Whitbread Academy campus.

- Financially and educationally viable schools (size)

The proposal to replace temporary accommodation with permanent provision at Robert Bloomfield Middle does not represent an overall increase in the capacity of the school but will retain it at 840 places at the upper limit of the Council's guideline size for middle schools. The Council's guidelines for the optimum size of single site schools are not relevant in relation to the expansion of Etonbury Middle which will provide 900 places serving the 9-19 age range as one of three key sites of the multi academy trust which will collectively provide a broad curricular offer.

90.

- Expansion of local popular and successful schools or to link expanding schools with popular and successful schools

Robert Bloomfield Academy and Etonbury Academy are rated as Ofsted Outstanding and Good respectively. Samuel Whitbread Academy was graded as 'requires improvement' with some good elements, including its Sixth Form rated as 'good' throughout by Ofsted in its last inspection in October 2012. With support and governance provided by the Bedfordshire East Multi Academy Trust (BEMAT) Board of Directors the Academy aims to achieve a 'Good' standard within the academic year 2012 /2013.

- The potential to further promote and support robust partnerships and learning communities

Bedfordshire East Multi Academy Trust and Bedfordshire East Schools Trust will utilise this opportunity of significant capital investment as a catalyst for the Trust's delivery of its Vision and improvements in educational standards across its sites and with other schools in the local learning communities, a number of which are also undergoing significant enlargement including Fairfield Lower, Shefford Lower and Roecroft Lower.

91.
 - The ambition to achieve a single phase of education 0 -19 and reduce school transfer points

A key aim of the Multi Academy Trust is to reduce the potential risks associated with transition and transfer between phases. The proposal to change the age range of Etonbury Academy will remove a transfer point for a significant number of children who will choose to stay on the campus throughout key stage 3 and 4. As part of Bedfordshire Multi Academy Trust, children on each of the three sites will receive their education under one umbrella and will benefit from the consistent focus on teaching and learning irrespective of their physical location. Transition planning within one organisation will be enhanced.

- The need to support the Raising of the Participation Age (RPA)

The Trust is developing a curriculum at post 16 which makes excellent use of its partnerships with University of Bedfordshire, Hertfordshire and Cambridge and especially Bedford College at their Shuttleworth campus. Foundation, pre-apprenticeship, vocational and applied courses will provide the platform from which these young people will engage and take full advantage of this opportunity, with planned and implemented work placements to foster employment and enterprise skills. This offer will be implemented and enhanced by the proposed investment in the Etonbury Academy campus providing specialist facilities planned by the multi academy trust.

92.
 - To seek opportunities to create inspirational learning environments for the school and to maximise community use

Both sites have been subject to suitability surveys to determine current deficiencies in provision. This information has been further enhanced by an analysis of the curriculum intended to be taught on each site. These issues will be considered as part of the eventual design process. A full planning application will need to consider issues of potential development on playing fields and local highway capacities. To inform these and other issues a full suite of pre-design surveys have been carried out, these involve acoustic, archaeology, environment, ecology, flood, geotechnical, topographic, traffic, travel and utility surveys. The potential to increase community use at Etonbury is being developed in partnership with the Football Association, Sport England and the Council's Leisure Services who are looking at a number of opportunities on the site, as part of the proposed redevelopment.

- To promote the diversity of provision offered in Central Bedfordshire to increase opportunities for parental choice

The proposal to change the age range of Etonbury Academy to cater for the 9-19 year old age range has received significant support from the local community, parents, carers and children at the school. This will clearly add to the diversity of provision in the area and increase options for those living locally, particularly in the Arlesey and Stotfold area.

93.
 - To support vulnerable learners and integrate appropriate Special Educational Needs provision within mainstream schools

A significant benefit of the project will be the opportunities for developing the new provision for SEN and high achieving students which with enhanced provision, more seamless transition and access to a broader range of curriculum choices will enable the Trust to support students more effectively. The proposed 14-19 provision on the Etonbury campus will provide for Special Education Needs and Disabilities students far

more effectively than the Trust is currently able to do. Across BEMAT these projects and the forecast growth in pupil numbers will also enable the development of a single point of contact Children and Family Services Team and a single Special Educational Needs support structure. Children and their families will be supported by these teams throughout their 9-19 journeys by enhanced pastoral support.

94. The proposed expansion of Robert Bloomfield Academy does not require EFA approval whereas the proposal relating to Etonbury Academy represents a significant change in legislative terms and requires consultation and EFA approval, an 8 week process which commenced on the 1st February 2013 and has attracted significant support from parents, carers and stakeholders. The outcome of the consultation and the Multi Academy Trust's report to the EFA is expected to enable an EFA decision in May 2013, although indications from early engagement with the EFA were positive and approval is strongly anticipated.

95. The procurement and construction programme for both of these projects is challenging as outlined in the milestones set out in the detailed capital business case attached at Appendix B and Executive is therefore asked to approve these projects to enable expenditure against the indicated budget immediately upon EFA approval, with commencement of works subject to the granting of relevant Planning permissions.

96. The following are contained in the recommendations:

the proposed expansion of the Academy of Robert Bloomfield Middle School to provide 840 permanent places with an implementation date of September 2015, and

the proposed expansion of Etonbury Academy from its current capacity of 480 places to provide a total of 600 middle school places and a further 300 places to serve the upper school age range with an implementation date of September 2015

the commencement of the projects and related expenditure, subject to Education Funding Agency approval of the Etonbury Academy proposal and the granting of relevant Planning permissions.

Conclusion

97. The proposals to expand Russell Lower School and St Andrews CofE VC Lower School, in accordance with the Education and Inspections Act 2006, constitutes a significant expansion of the existing schools which requires both informal consultation and the publication of Statutory Proposals before the Council can finally determine the proposals.

Therefore, it is recommended that Executive approve the commencement of informal and statutory consultation on the proposal to expand the community school of Russell Lower and also indicates its support for the commencement of consultation by the Governing Body of the voluntary controlled school of St Andrews CofE Lower School to provide additional places as outlined within the report.

98. Likewise the proposals to expand the Academies of Cranfield Lower School and Holywell Middle School represents a significant enlargement of each and it is recommended that Executive invite the Academies to seek the approval of the Secretary of State for Education.

99. The proposal to expand the Academy of St Marys Lower School will add required additional places to the system and while it is not a 'significant' enlargement in legislative terms, it will nevertheless require the Council eventually to commit to expenditure from the New School Places Programme. For that reason the Executive is

asked to invite the Academy, along with the other schools in this report, to prepare a business case for final approval at the Executive's meeting in December 2013.

100. The proposal to expand the Academy of Etonbury Middle School, which has been the subject of consultation and a report now submitted to the Education Funding Agency, is outlined in the business case now provided to the Council by Bedfordshire East Multi Academy Trust. Approval of the Education Funding Agency is anticipated to be received in June 2013 and in order to progress this significant project to its procurement phase the Executive is asked to approve it, subject to the Education Funding Agency approval and the granting of relevant Planning permissions.
101. The proposal to expand the permanent capacity of Robert Bloomfield Middle is also outlined in the business case now provided to the Council by Bedfordshire East Multi Academy Trust at Appendix B. The proposal does not reflect a 'significant' enlargement in legislative terms and has not therefore had to follow the process required by the Education Funding Agency.
102. If the remaining recommendations in this report are approved, and in order to ensure that the schemes can be ready for September 2015, further more detailed design work will be commissioned to progress to the next Royal Institute of Building Architects (RIBA) work stage of development and to seek the necessary planning consents.

Appendices:

Appendix A - New School Places Programme 2013/14 – 2017/18 – Projects for September 2015 implementation

Appendix B – Capital Detailed Business Case

Appendix A to the 14th May Executive report

	Target implementation date	Gross Cost	Funding	
			S106 Total	Basic Need
<u>Sandy and Biggleswade Area</u>				
Extension to St Andrews Lower School from 450 to 750 places at Kings Reach, Biggleswade	September 2015	5,002,502	2,637,408	2,365,094
<u>Redbourne Area</u>				
Extension to Russell Lower School from 300 to 450 places, Ampthill	September 2015	3,123,799	1,040,889	2,082,910
<u>Samuel Whitbread Area</u>				
Extension to St Marys Lower School from 225 to 300 places, Stotfold	September 2015	1,219,776	282,374	937,402
Extension to Etonbury Middle School from 480 to 600 places, Arlesey	September 2015	2,881,542	2,346,446	535,097
Expansion of Upper School catchment places from 1750 to 2050, Etonbury, Arlesey	September 2015	4,498,371	1,118,678	3,379,693
Extension to Robert Bloomfield Middle School from 720 to 840 permanent places, Shefford	September 2015	1,427,926	609,126	818,800
<u>Wootton Area</u>				
Extension to Holywell Middle School to provide 720 places, Cranfield	September 2015	1,383,405	835,288	548,117
Extension to Cranfield Academy from 300 to 450 places, Cranfield	September 2015	2,253,187	833,218	1,419,969

Appendix A to the 14th May Executive report

New School Places Programme funding requirements

Financial year	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Gross Expenditure	75,519	5,198,631	15,776,306	21,776,387	27,400,532	16,965,595	13,210,838	3,449,265
'In year' programme funding balance	8,379,782	12,805,896	13,864,505	7,054,347	-999,901	412,766	14,350,547	22,990,538

Detailed Business Case

Detailed Business Case

a. Title	
Project Name	Bedfordshire East Schools Trust New School Places
Project location	Robert Bloomfield Academy, Shefford Etonbury Academy, Arlesey
Project Sponsor	Rob Parsons Head of School Organisation, Admissions & Capital Planning
Directorate	Children's Services
Type of scheme	Capital Project - over £60k
Funding	External

b. Project Information	
Project Purpose/ Outline Description	<p>This project aims to meet the demand for new school places as a result of demographic growth in the catchment areas of Robert Bloomfield Academy, Etonbury Academy and Samuel Whitbread Academy, as identified in the Council's New School Places programme and School Organisation Plan.</p> <p>These schools comprise Bedfordshire East Multi Academy Trust and collectively they have brought forward a proposal which the Council's Executive, as commissioner of new school places, is to consider for approval on the 14th May 2013, to provide these new places with an implementation date of September 2015.</p> <p>The main objective of the project is to provide these new places and therefore ensure that the Council continues to comply with its statutory responsibility to ensure sufficient school places are provided for these growing communities.</p> <p>If approved, the project will entail the procurement and delivery of the capital projects by Bedfordshire East Multi Academy Trust to implement the new school places. The project is considered by the Trust to be a key enabler for the delivery of its vision and improved educational standards across the local area, not simply a building programme.</p>
Activities in Scope	<p>The project will include the project management, procurement and delivery of the capital schemes on both the Etonbury and Robert Bloomfield Academy sites.</p>
Out of scope/ exclusions	<p>A separate application is being made to the DfE for additional capital grant for the expansion of Post 16 provision which if successful will be delivered in parallel with the proposed project on the Etonbury campus and will supplement the budget outlined in this business case.</p> <p>The Trust has made successful applications to the Academies Capital Maintenance Fund and have initiated a refurbishment programme at both Etonbury Academy and Robert Bloomfield Academy. The freeholder of the site, Bedfordshire East Schools Trust (BEST), will continue to apply to the Academies Capital Maintenance Fund twice annually to upgrade and refurbish the existing buildings and infrastructure. The total secured in the current round is £466,476.00.</p> <p>BEST is working with the Football Association and with the Council's Leisure Services to develop sports and leisure facilities on the Etonbury Academy site through the potential provision of a 3G floodlit football pitch and sports hall with associated fitness, dance and micro gym rooms. If approved, these proposals will be delivered in parallel with the proposed new school places project on the Etonbury campus.</p>

c. Deliverables / outputs	
Deliverables:	
Deliverable	Date Due
120 additional middle school places serving the catchment of Etonbury Middle School, Arlesey	Sept 2015
300 additional upper school places serving the catchment of Samuel Whitbread Academy on the site of Etonbury Academy, Arlesey	Sept 2015
The replacement of existing temporary accommodation to provide 840 permanent middle school places serving the catchment of Robert Bloomfield Academy, Shefford	Sept 2015

d. Options Appraisal	
Options	<p>The proposals to expand both Etonbury Academy and Robert Bloomfield Academy to provide the required additional middle school places have not been subject of an options appraisal. Both proposals aim to provide for growth from within their own catchments and in all other relevant respects are aligned with the Council's Policy Principles for Pupil Place Planning in Schools.</p> <p>The requirement to provide 300 additional upper school places serving the catchment of Samuel Whitbread Academy has however been subject of an options appraisal undertaken with Council support by Bedfordshire East Multi Academy Trust.</p> <p>A summary of the key elements of the options appraisal follows: The current site of Samuel Whitbread Academy was re-developed and expanded through the Bedfordshire Education Partnership PFI scheme. This increased the capacity of the school to 1758 places. Presently, the Sixth Form has more than 450 students on roll and each of the school's year groups are between 400 to 450 students in size.</p> <p>The academy was graded as 'requires improvement' with some good elements, including the Sixth Form rated as 'good' throughout by Ofsted in its last inspection in October 2012. The Academy proposes to achieve a 'Good' standard with support of a new Executive Principal for Teaching and Learning, and Governance structure provided by the Bedfordshire East Multi Academy Trust (BEMAT) Board of Directors, within the academic year 2012 / 2013.</p> <p>As the Upper school serving the catchments that are undergoing significant demographic growth, demand for additional places for 13-19 year-olds would normally be accommodated within a redevelopment of the campus. However BEMAT has declared that accommodating the required expansion from 1758 places to 2058 places on the Samuel Whitbread campus would not be its automatic choice for a number of valid reasons, including the following statements made by the Multi Academy Trust for inclusion within this business case.</p> <p>Logistical Issues in Size: BEMAT has made significant improvements at KS4 in the past two years, taking the GCSE 5A*- C including Maths and English from 47% to 67% [currently 62%] and significantly improving outcomes at 16+. However, it is felt that increasing the size of year groups to almost 500, coupled with the expected expansion of the Sixth Form as a result of increased staying on</p>

Appendix B to the 14th May Executive report

	<p>rates will potentially hinder BEMAT’s drive to deliver outstanding education across the board on the Samuel Whitbread site. The resulting size of the Samuel Whitbread campus would place it above the Council’s own guidelines for the optimum size of Upper Schools, outlined in its Policy Principles for Pupil Place Planning in Schools.</p> <p>Issues with Community Disconnect & Transport: At present approximately 80% of children are transported by bus to the Samuel Whitbread campus, many from Stotfold, Arlesey and the surrounding villages. It could be argued that this creates a ‘community disconnect’, hindering the development of positive relationships with children, families, and the community and to the detriment of sustainable extra-curricular and community projects. The ‘remoteness’ of the Samuel Whitbread campus to some of the communities within its catchment that are giving rise to the need for the identified new school places is not only a potential obstacle to improving standards further, but will also add to the Home-School transport costs and is in conflict with both the Trust’s and Council’s obligations to promote sustainable school transport. It would also be at odds with BEMAT’s aim ‘to advance education and community cohesion’.</p> <p>Issues in relation to school premises (BB98): Based upon the guidelines set out in Building Bulletin 98 for Secondary Schools, a total of 4,000m² of space would be required to accommodate 300 additional 13-19 places and 120 9-13 places in the Etonbury catchment. An analysis of the Samuel Whitbread site indicates that the 300 13-19 places would require 2,000m² of new build, with the 120 9-13 places being accommodated elsewhere in the authority area. As the Samuel Whitbread Academy is already under sized, a development for a further 300 students would exacerbate this and create a site that is c.11,000m² smaller than the recommended area for buildings and outdoor space.</p> <p>An expansion of the Etonbury Academy to accommodate an additional 300 13-19 places and 120 9-13 places would require 4,000m² of new and remodelled space. As Etonbury Academy is already well within the area guidance for school sites this development could be achieved within the existing site, if adjustments were also made to the configuration of outside sports provision.</p> <p>Issues in Relation to Value for Money: The project’s financial viability would also be in question if any development was carried out at the Samuel Whitbread campus as any works would have to be brought forward through the school’s existing PFI arrangement. An indicative analysis of likely construction costs (based on an estimate of 2,000m² of new build for 300 13-19 places) demonstrates an annual increase in the unitary charge of c. £300,000. With a 25 year payback period this equates to a build cost of £7.5m at today’s price, which would result in a per square metre cost of £3,750. This is well above current market prices.</p> <p>To this end and for the reasons stated above by BEMAT, the option of increasing numbers on the Samuel Whitbread campus was discounted, in favour of the preferred option to provide both the required increase in middle and upper school places on the Etonbury Academy Campus.</p>
<p>Implications of “do nothing”</p>	<p>The Council would fail in its statutory responsibility (Section 14 of the Education Act 1996) which places a duty on Councils to secure sufficient and suitable school places to provide for 5 – 16 year old statutory aged children in its area. If the project is not approved to go ahead, the council will not be able to provide sufficient [9-13] and [14-19] pupil places in the Stotfold and Arlesey area by September 2015.</p>

Appendix B to the 14th May Executive report

<p>Project Delivery / Project Approach</p>	<p>This project is intended to be delivered by Bedfordshire East Multi Academy Trust, with support from the Council and external project management resources which will be capitalised from the project's core budget.</p> <p>Bedfordshire East Schools Trust, the freeholder of the school sites, has engaged the services of a specialist project management company to assist with the delivery of the programme. The project management company has engaged feasibility architects and quantity surveyors to assess the suitability of the proposed work and has undertaken a full suite of pre-design surveys. Once procurement is underway a full range of specialist technical services (including CDMC) will be provided to assess the quality of any submissions. On appointment of a contractor the project management company will be further supported by a Clerk of Works to review the quality of all building work.</p> <p>The project will be governed by a project board, with Council representation, which is already in place and which has overseen the development of the proposal outlined in this business case and the feasibility studies that have been undertaken to date. The board has also overseen the public consultation exercise required by the Education Funding Agency of Academies seeking to make significant changes to their capacity and/or age range.</p> <p>The project management and governance structures that have been put in place by Bedfordshire East Multi Academy Trust mirror those used successfully in Central Bedfordshire to deliver the major capital projects at All Saints Academy, University Technical College and the Alternative Provision Free School which is currently underway.</p> <p>Bedfordshire East Multi Academy Trust intend to deliver both of these capital projects in partnership with the Council and the board of Bedfordshire East Schools Trust (BEST) to reduce the need for operating licences and other legal agreements, which would be necessary if the Council were to take the project forward. BEST has a strong and recent track record of delivering capital projects and managing its school estates. Delivery through this partnership approach will achieve improved value for money through simultaneous procurement of both of the required capital projects at Etonbury and Robert Bloomfield resulting in a more attractive package of works to the market, driving competitive design and commercial solutions. In addition, the elements that are not to be procured through a building contract, furniture and ICT, will be delivered through BEST's framework agreements that achieve savings through bulk purchasing.</p>
<p>Dependencies</p>	<p>The proposed expansion of Etonbury Academy constitutes a significant enlargement in Department for Education guidance and approval has therefore been sought by Bedfordshire East Multi Academy Trust (BEMAT) from the Education Funding Agency (EFA). The business case submitted by BEMAT to the EFA is expected to be approved in May 2013.</p> <p>The delivery of the project is dependant on securing the necessary planning approvals and the timely procurement and delivery of the capital works.</p>
<p>Constraints</p>	<p>The additional places are required by September 2015.</p> <p>The original indicative budgets for the provision of the new school places have been tested through a feasibility study accompanied by a cost plan that has demonstrated the broad affordability of the scheme.</p> <p>The Council's requirements for robust financial management of the projects will be subject of an agreement established between the Council and BEMAT.</p> <p>The main constraints of developing on the Etonbury Academy site involve the modification of existing facilities and the need to develop additional sporting facilities. Etonbury Academy is a middle school capable of accommodating 480</p>

Appendix B to the 14th May Executive report

	<p>students on roll and is currently laid out accordingly. For the school to develop upper school provision many of the current spaces will need to be re-designated and/or reconfigured and this project will need to ensure that the school is laid out appropriately. The school currently has relatively limited diversity of sports provision. This project will address this by developing an All Weather Pitch to ensure that a full sports curriculum will be achievable and the Academy's objective of wider community use can be furthered.</p>
<p>Assumptions</p>	<p>There are no assumptions being made in the development of this project, which will be subject of appropriate risk management strategies.</p>
<p>Procurement route / options</p>	<p>Alternatives for the procurement route for this project have been considered with options including the Education Funding Agency Contractors Framework, the Innovation and Efficiency South East Framework, the London Housing Consortium and the SCAPE framework. The Education Funding Agency Framework has been identified as the preferred route given a number of criteria including the time to deliver the scheme, the need to retain cost certainty and the overall m2 capital costs that can be achieved.</p>
<p>Assessment of preferred option</p>	
<p>Expected Benefits (opportunities) of this project</p>	<p>This project is being undertaken to ensure the Council can continue to comply with its statutory obligation to provide sufficient school places for children in the growing communities of Arlesey, Stotfold and Shefford. By September 2015 the project will have provided:</p> <ul style="list-style-type: none"> • 120 additional middle school places serving the catchment of Etonbury Middle School, Arlesey • 300 additional upper school places serving the catchment of Samuel Whitbread Academy on the site of Etonbury Academy, Arlesey • The replacement of existing temporary accommodation to provide 840 permanent middle school places serving the catchment of Robert Bloomfield Academy, Shefford <p>The projects comply with the Council's Policy Principles on Pupil Place Planning in Schools and support the expansion of popular and successful schools and the need to provide local school places for local children.</p> <p>The proposal would allow BEMAT to deliver a broad range of curriculum choice for its entire learning community across its three current sites. This will also support the Multi Academy's drive to improve the quality of teaching and learning at KS4 which is being led by the multi academy trust. BEMAT intends to move all of its academies to 'Outstanding' by September 2015.</p> <p>The proposed expansion of the facilities at Etonbury Academy provides opportunities which are being developed in partnership with the Football Association, the Council's Leisure Services, Sport England, BEMAT and BEST to further enhance the range of dual use facilities available on the site.</p> <p>New build on both Etonbury and Robert Bloomfield sites will also reduce maintenance costs and improve energy efficiency of the existing buildings, minimizing the funding that each Academy currently has to divert from resourcing core teaching and learning activity.</p>
<p>Disadvantages (threats) of this</p>	<p>Threats and risks associated with this project will be managed by the Project Board and overseen by the Governance structure outlined within this business</p>

Appendix B to the 14th May Executive report

project	case.																												
Impact Assessment of preferred option																													
Employee implications	Staff and Trades Unions will be consulted on the proposals to expand the schools in this report as part of the consultation process required by regulations and DfE guidance. Schools will have the support of their commissioned HR Providers where any proposals require changes in school staff structures or to terms and conditions of employment. Each expanding school will need to increase the numbers of teaching and non-teaching staff to support the increase in pupil numbers. This will be funded through the school's Dedicated School Grant budget and the increased share which the school will receive.																												
Equalities Issues	<p>The consultation and decision making process set out in regulation and guidance for proposals to expand Academies requires an evaluation on a project by project basis of any equalities and human rights issues that might arise.</p> <p>A significant benefit of the project will be the opportunities for developing the new provision for SEN and high achieving students which with enhanced provision, more seamless transition and access to a broader range of curriculum choices will enable the Trust to support students more effectively.</p> <p>The proposed 14-19 provision on the Etonbury campus will provide for Special Education Needs and Disabilities students far more effectively than the Trust is currently able to do. Across BEMAT these projects and the forecast growth in pupil numbers will also enable the development of a single point of contact Children and Family Services Team and a single SENCO structure. Children and their families will be supported by these teams throughout their 9-19 journeys by enhanced pastoral support.</p>																												
Strategic Assessment of preferred option																													
Statutory Duty & any legal implications	Section 14 of the Education Act 1996 places a duty on Councils to secure sufficient and suitable school places to provide for 5 – 16 year old statutory aged children in its area. The Education and Inspections Act 2006 gives Councils a strategic role as commissioners, but not providers, of school places to promote parental choice, diversity, high standards, the fulfilment of every child's educational potential and fair access to educational opportunity.																												
KPIs and key targets from MTP	The project supports Central Bedfordshire's Medium Term Plan: <i>Delivering your priorities – Our Plan for Central Bedfordshire 2012- 2016</i> and the specific priority of Improved Educational Attainment.																												
Impact on the MTP – delivering your priorities	<p>The Multi Academy Trust has committed to the following KS4 targets which will have a direct impact on the Council's MTP priority.</p> <p>BEMAT KS4 Results 5 A* to C not including both English and Maths</p> <table border="1"> <thead> <tr> <th></th> <th>2010</th> <th>2011</th> <th>2012</th> <th>2013</th> <th>2014</th> <th>2015</th> </tr> </thead> <tbody> <tr> <td>BEMAT</td> <td>57.00 %</td> <td>63.00 %</td> <td>61.00 %</td> <td>70.20 %</td> <td>73.50 %</td> <td>73.60 %</td> </tr> </tbody> </table> <p>BEMAT KS4 5 A* - C GCSE grades including Maths and English</p> <table border="1"> <thead> <tr> <th></th> <th>2015</th> <th>2014</th> <th>2013</th> <th>2012</th> <th>2011</th> <th>2010</th> </tr> </thead> <tbody> <tr> <td>BEMAT</td> <td>74%</td> <td>68%</td> <td>67%</td> <td>61%</td> <td>63%</td> <td>57%</td> </tr> </tbody> </table>		2010	2011	2012	2013	2014	2015	BEMAT	57.00 %	63.00 %	61.00 %	70.20 %	73.50 %	73.60 %		2015	2014	2013	2012	2011	2010	BEMAT	74%	68%	67%	61%	63%	57%
	2010	2011	2012	2013	2014	2015																							
BEMAT	57.00 %	63.00 %	61.00 %	70.20 %	73.50 %	73.60 %																							
	2015	2014	2013	2012	2011	2010																							
BEMAT	74%	68%	67%	61%	63%	57%																							
Key risks																													
Risks	<p>Affordability</p> <p>The project will be procured through a Design and Build contract, which will ensure the project, is delivered on budget. The scheme's affordability will be ensured through the progression of feasibility studies, the holding of a contingency sum and the preparedness to conduct Value Engineering of the scheme if necessary.</p> <p>Planning</p>																												

Appendix B to the 14th May Executive report

	<p>On-going dialogue will be conducted with CB planners to ensure that any application is received favourably. During the planning review period this relationship will be maintained to provide all necessary information to planners and to understand the implication of any conditions.</p> <p>Site conditions A full suite of pre-design surveys have been carried out so that any issues regarding the site can be addressed during detailed design.</p> <p>Programme During the delivery of the project the programme will be closely monitored to ensure that milestones are achieved or where any delays are likely these can be minimised by deploying alternate strategies.</p> <p>Integration of other associated works To ensure that the installation of ICT and furniture is fully integrated with the construction project a Strategic Integration Group will be established to develop joint programmes and monitor the overlapping priorities and risks.</p> <p>Risk Register A full risk register will be developed as the project progresses, using a recognised risk assessment methodology which will be reviewed regularly by the Project Board.</p> <p>Throughout the delivery of this programme BEST will maintain a robust risk management strategy. Risk workshops covering both educational and construction elements have been held in November 2012. Thereafter, the risk logs will be updated quarterly by the Project Manager. On appointment of a building contractor a further workshop will be held to refresh the risk log. The project's approach to risk management will be realistic and proactive. Only genuine risks will be tracked and the parties responsible for managing each will be expected to provide monthly updates on the likelihood and contingency plans for each risk.</p>
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e. Stakeholders involvement – required to deliver or project will impact (please list with names of individuals and ensure that those who will be required to input or deliver the project are aware)

Directorates	Rob Parsons, Head of School Organisation, Admissions & Capital Planning, Children's Services
Members	
Public if applicable	

f. Timescales – key milestones

Milestone	Date
EFA significant changes consultation	February 2013
Feasibility scheme completed	March 2013
Executive approval	May 2013
EFA/Secretary of State approval	May 2013
Preliminary tendering complete	July 2013
Preferred bidder chosen	December 2013
Detailed design complete	February 2014
Planning permission granted	April 2014
Start building works	June 2014
Complete building works	June 2015
Project completion (End of Defects Liability Period)	June 2016

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g. Project Governance

Please provide details of how it is proposed that this project should be governed, this should as far as possible be within existing governance structures.

Project Sponsor	Rob Parsons Head of School Organisation, Admissions & Capital Planning, Children's Services
Project Manager	Ian Kite, Chief Executive, Bedfordshire East Schools Trust
Project Board	Project Steering Group – Directors of Bedfordshire East Multi Academy Trust, Council Officers supported by a Project Manager who has significant experience working within the DfE Academies framework and on predecessor BSF schemes.
Project Team/s by work stream.	Main design user group ICT Design user group Planning & Highways Commercial risk and legal Energy and carbon reduction Finishes FF&E

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h. Costs

Project Managers must not commit expenditure until they are certain that the budgets for that project have been approved in compliance with the Council's Constitution.

1. Financial Case Summary

Expenditure Type	£'000					Total
	2012/13	2013/14	2014/15	2015/16	2016/17	
Total Gross Capital Costs	0	85	7,230	1,485	0	8,800
Total Gross Revenue Costs	0	0	0	0	0	0
Total Costs	0	85	7,230	1,485	0	8,800

Projected Gross Benefits	0	0	0	0	0	0
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Net Impact to CBC	0	0	0	0	0	0
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2. Capital Costs

A Expenditure Type	£'000						Est. Type *
	0 Year 1	0 Year 2	0 Year 3	0 Year 4	0 Year 5	Total	
Capital Costs							
Land Acquisition						0	
Building Acquisition						0	
Construction/ Conversion			6,565	1,330		7,895	D
Professional Fees		85	65	31		181	D
Vehicles						0	
Plant & Equipment						0	
Furniture			600	124		724	D
IT Hardware						0	
Software & Licences						0	
Capital Grant to 3rd Parties						0	
Credit Arrangements						0	
Capitalisation of Internal Salaries						0	
Other (Specify)						0	
Total Capital Costs	0	85	7,230	1,485	0	8,800	

* S= Spot Estimate, D= Detailed Estimate, T= Tender Price.

B Sources of Funding	£'000					
	0 Year 1	0 Year 2	0 Year 3	0 Year 4	0 Year 5	Total
External Funding						
Government Grant (Basic Need)			5,019	629	-914	4,734
Section 106	81	225	1,990	855	923	4,074
Section 278						0
Lottery/ Heritage						0
Other Sources (Specify)						0
Total External Funding	81	225	7,009	1,484	9	8,808

Internal Funding						
Direct Revenue Financing						0
Capital Receipts						0
Borrowing						0
Total Internal Funding	0	0	0	0	0	0
Total Funding	81	225	7,009	1,484	9	8,808

3. Revenue Costs

Expenditure Type	£'000					
	0 Year 1	0 Year 2	0 Year 3	0 Year 4	0 Year 5	Total
a.One - Off Revenue Costs						
(Specify)						0
(Specify)						0
(Specify)						0
Total One- Off Revenue Costs	0	0	0	0	0	0

b.Ongoing Revenue Costs						
(Specify)						0
(Specify)						0
(Specify)						0
Total Ongoing Revenue Costs	0	0	0	0	0	0

c.Projected Gross Revenue Benefits/Savings						
Savings						0
Income						0
Total Gross Revenue Benefits	0	0	0	0	0	0

d. MRP and Interest						
MRP	0	0	0	0	0	0
Interest	0	0	0	0	0	0
Total MRP & Interest Impact	0	0	0	0	0	0

Net Impact to CBC	0	0	0	0	0	0
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Provide a detailed explanation of how the Savings and Income are Derived. Include details of how these have been calculated.

4. Cost/ Benefit Analysis

Additional Information	Value
Net Present Value	0
Return on Investment	-100%
Payback Period (years)	#DIV/0!
Capital Costs to Benefits Ratio	#DIV/0!
Revenue Costs to Benefits Ratio	#DIV/0!
Total Costs to Benefits Ratio	#DIV/0!

3.5% Present Value Factor (£'000)

5. VAT Implications

Please state whether VAT implications have been considered for this scheme

6. Additional Financial

Include any additional financial information which may be relevant such as ;hyperlinks to grant conditions and details regarding funding sources.

j. Detailed Business Case Sign off (circle, sign and date)		
Project proposal validated by:	Name and signature	Date
Project Manager	Ian Kite Chief Executive Bedfordshire East Schools Trust	4/4/13
Project Sponsor	Rob Parsons Head of School Organisation, Admissions & Capital Planning	4/4/13
GUIDANCE: The Project Manager is responsible for progressing the sign off process. For capital projects, the business case must be signed by the Portfolio Holder to enable release of funds.		
Approved	Director - Name & Signature	Date
Approved	Portfolio Holder for service- Name & Signature	Date
Approved	Senior Finance Manager – Name & Signature	Date
Approved	Chief Finance Officer- Name & Signature	Date
Approved	Deputy Leader – Name & Signature	Date

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Meeting: Children's Services Overview and Scrutiny
Date: 23 April 2013
Subject: Review of the Children and Young People's Plan
Report of: Cllr Mark Versallion, Executive Member for Children's Services
Summary: The report sets out the position reached on the development of the revised Central Bedfordshire Children and Young People's Plan (2013-2015).

Advising Officer: Edwina Grant, Deputy Chief Executive and Director of Children's Services
Contact Officer: Karen Oellermann, Head of Partnerships, Performance and Workforce Development
Public/Exempt: Public
Wards Affected: All
Function of: Council

CORPORATE IMPLICATIONS

Council Priorities:

1. The revised Children and Young People's Plan 2013–15 is proposing the following four priorities:

- Improved educational attainment
- Protecting vulnerable children
- Early help and improving life chances
- Being healthy and positive

These support the delivery of the following Council priorities:

- Improved educational attainment
- Promote health and wellbeing and protecting the vulnerable

Financial:

2. Working with partners to deliver services in a more integrated way, with a focus on prevention and early intervention, is a key driver of the Plan which also aims to deliver efficiencies.

Legal:

3. The Children and Young People's Plan is a key mechanism to enable the Council and partners to demonstrate how they are meeting the 'duty to co-operate' under section 10 of the Children Act 2004.

The Apprenticeships, Skills, Children and Learning Act 2009 amended the Children Act 2004 by adding new sections. These sections came into force on or before 1 April 2010 and included The Children's Trust Board (Children and Young People's Plan) (England) Regulations 2010 SI 2010/0591. This regulation required Children's Trust Boards to prepare, consult upon, publish and review a Children and Young People's Plan.

Following the election of the Coalition Government a new regulation laid before Parliament on 2 September 2010 (SI 2010/2129) for commencement on 31 October revoked the following:

- The duty for Children's Trust Boards in England to prepare and publish a Children and Young People's Plan.

There remains nonetheless a requirement in the Children Act 2004 that all local authorities with a children's services responsibility should make arrangements to promote cooperation between the authority and relevant partners with a view to improving the well-being of children and young people in the area. The Act establishes the Local Authority as the lead and accountable partner in such arrangements. Each children's services authority in England must make arrangements to promote co-operation between:

- the authority
- each of the authority's relevant partners
- such other persons or bodies as the authority considers appropriate, being persons or bodies of any nature who exercise functions or are engaged in activities in relation to children in the authority's area.

The arrangements are to be made with a view to improving the well-being of children in the authority's area relating to:

- physical and mental and emotional well-being
- protection from harm and neglect
- education, training and recreation
- the contribution made by them to society
- social and economic well-being.

Within The Apprenticeships, Skills, Children and Learning Act 2009 which added new sections to the Children Act 2004, there remains a requirement to establish a Children's Trust Board.

Risk Management:

4. Risk management is embedded through the processes of delivery planning and quarterly performance monitoring.

Staffing (including Trades Unions):

5. There are no staffing implications directly linked to these proposals, however maintaining a skilled workforce to ensure the delivery of the plan is a key priority for the Council and its partners.

Equalities/Human Rights:

6. The priorities and objectives identify children and young people who are not achieving, who are excluded or are in vulnerable circumstances. An Equalities Impact Assessment was carried out to inform the last Children and Young People's Plan and this has been reviewed and updated.

Public Health:

7. Children's health is a priority in the new Children and Young People's Plan and this contributes to delivering key outcomes relevant to public health, including ensuring that children and young people get the best start in life and developing lifelong healthy lifestyles.

Community Safety:

8. 'Protecting vulnerable children' is a priority proposed in the new Children and Young People's Plan which contributes to delivering safer communities. Aims, outcomes and measures have been prepared on this key theme.

Sustainability:

9. Not applicable.

Procurement:

10. Not applicable.

RECOMMENDATION:

That the Committee notes the progress made on the review of the Children and Young people's Plan and provides comment on any further areas for partners to consider.

Background

11. Central Bedfordshire Children's Trust was set up in April 2009.
12. The first Children and Young People's plan was agreed in September 2009. This was superseded by the Children and Young People's Plan 2011-14 (current) which was produced in response to significant international, national and local change and the need to find ways of delivering services to young people and their families with less money.
13. At its meeting of 11 September 2012, the Children's Trust Board agreed to review the 2011-14 Plan.

Review of the Children and Young People's Plan 2011-14

14. The review of the Children and Young People's Plan has been taking place since October 2012 and the review milestones and actions are set out below:

- 15.
- Reviewed key documents to inform the new plan. These included the Joint Strategic Needs Assessment, new inspection frameworks, inspection findings and national reviews of key policy areas
 - Trust Board Delivery Groups reviewed priorities and objectives and considered how these could be reframed in a simplified framework; (Nov/Dec 2012)
 - Trust Board Delivery Group leads fed back the outcomes of these sessions to the stakeholders in delivery groups and ask for feedback; (January 2013)
 - Youth Parliament survey findings fed into the review and a focus group with young people arranged to get qualitative feedback on the priorities (January 2013)
 - Headteachers were consulted on proposed outcomes at Headteacher meetings (January 2013)
 - Governors consulted on proposed outcomes through Governor Essentials newsletter (January 2013)
 - Draft outcomes framework considered by the Children's Trust Board (February 2013)
 - Feedback from Children's Trust Board to Trust Board Delivery Groups (March 2013)
 - Consultation with Overview and Scrutiny Committee (April 2013)
 - Final changes made to Outcomes Framework and plan (April/May 2013)
 - Plan and outcomes framework agreed by the Children's Trust Board (May 2013)
 - Endorsed by Executive Committee (June 2013)
16. Children's Trust Board members considered a first draft of the revised Children and Young People's Plan at a meeting on the 25 February 2013.
17. Children's Trust Board members asked that the Trust Board Delivery groups work on building the following issues into the final plan and these issues have been included in the second draft which is attached at Appendix A:
- Early careers advice for young people so that they can make informed decisions about options
 - Public sector commitment to apprenticeships for young people
 - Measuring the attainment of pupils who qualify for the pupil premium and are eligible for free school meals as this has been highlighted as a key health inequality
 - Bullying
 - The importance of reviewing and developing partners' approach to domestic abuse and an integrated strategy
 - Reviewing the 'Early Help' priority and to include a measure in relation to the rate of emergency hospital admissions caused by injuries as these are significantly higher among children living in deprived areas
 - Reviewing the 'Being Health and Happy' priority as it was felt that more work was needed in relation to 'being happy' and this section needed further refinement

18. The draft plan also includes priorities informed by evidence from the Joint Strategic Needs Assessment and feedback from the focus group with young people. The feedback from young people has been attached at Appendix B.

Conclusion and Next Steps

19. The revised Children and Young People's Plan (2013-2015) is a high level document setting out the key priorities of the partners in a simplified outcomes framework. Comments received from Children's Services Overview and Scrutiny Committee will be reviewed by partners and inform the further development of the Plan.

Appendices:

Appendix A – Second Draft of the revised Children and Young People's Plan 2013-2015
Appendix B – Feedback from the focus group with young people

Background Papers: Children's Trust Board report 25 February 2013, Item 8, 'Review of the Children and Young People's Plan (2011-2013)

Location of papers: Central Bedfordshire Council's website

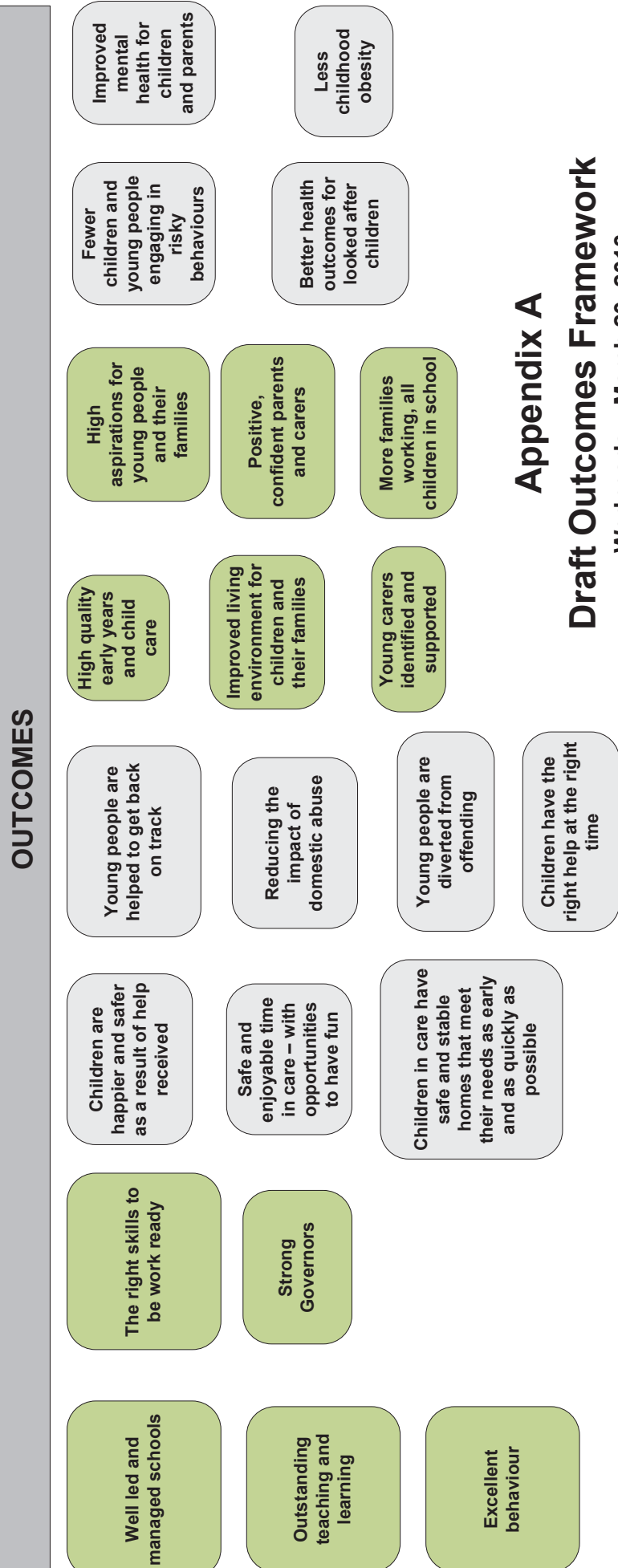
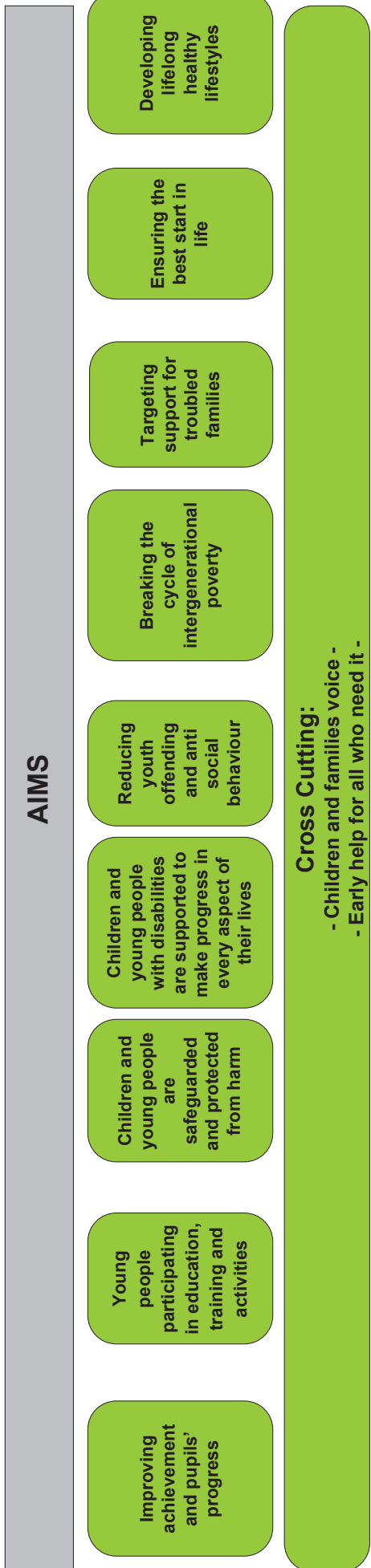
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BEING HEALTHY AND POSITIVE

EARLY HELP AND IMPROVING LIFE CHANCES

PROTECTING VULNERABLE CHILDREN

IMPROVED EDUCATIONAL ATTAINMENT



Appendix A
Draft Outcomes Framework
Wednesday, March 20, 2013

DRAFT: Improved educational attainment

AIMS

Improving achievement and pupils' progress

Young people participating in education, training and activities

Cross Cutting: Early help for all who need it

OUTCOMES

Excellent behaviour

Strong Governors

The right skills to be work ready

Well led and managed schools

Outstanding teaching and learning

KEY ACTIONS

- Partners are active in the Central Bedfordshire Teaching School Partnership where a one stop shop for school to school support is developed and is delivering the key improvement needed in schools
- A strategy to improve the support and development of school governors is agreed and implemented - including training, governor to governor support through the National Leaders of Governors programme and challenging governors to strengthen their role in driving schools forward
- The Academy for Central Bedfordshire is fully open in the 2013/14 academic year and is providing high quality alternative provision for secondary pupils at risk of exclusion or who need an alternative curriculum to achieve
- Every child makes a good start in developing communication, language and literacy skills
- Partners of the 14-19 Strategy Group work to raise the Participation Age by supporting young people in making informed decisions about destination choices and ensure that the right post 16 provision is available to meet the needs of employers, as set out in the All Age Skills strategy, and the needs of young people.
- Public Sector partners deliver on commitment to provide X apprenticeships for young people
- Employers and schools are working together to make sure that young people know what opportunities there are and they are ready for the world of work and high quality independent early careers advice is available to young people from year 7 so that they can make informed choices about their options for the future
- Provide additional evidence based support for those aged 14-16 at risk of NEET and those aged 16-19 who have become NEET
- Parents are supported to ensure excellent attendance and behaviour and they have the information they need to make informed decisions about the support their children need, particularly in relation to Special Educational Needs
- Partners take action to improve the achievement of children from the vulnerable, underachieving groups as set out in the Joint Strategic Needs Assessment – in particular those receiving Free School Meals
- Over the next five years we will spend an estimated £103m on building new schools and expanding popular schools according to the pupil places planning principles and need - this programme will deliver inspirational learning and sustainable environments built to a high standard of design that are financially viable, promote community use, reduce school transfer points and support the ambition to achieve a single phase of education 0-19
- Effective training and information are accessed by all to ensure that the school's workforce is confident about identifying and responding to safeguarding issues
- Successful leadership support and development gets into schools that need it and at the right time.

MEASURES	CURRENT POSITION	TARGETS
• % achieving 5 or more A*-C grades at GCSE or equivalent including English and Maths	57.6% Lower Middle	In top 25% of local authorities
• % known to be eligible for Free School Meals achieving 5 or more A* - C grades at GCSE or equivalent including English and Maths	27.5%	Trajectory shows gap is narrowing
• % of young people who are not in education, employment or training (NEET)	2011 Top Quartile	In top 25% of local authorities
• Number of education and training opportunities for young people made available in the Autumn	New Measure	To be confirmed
• % of schools and colleges judged by Ofsted to be Outstanding/Good	79%	Improving trajectory – every school a good school
• % achieving Level 4 in both English and Mathematics at Key Stage 2	76%	81%
• % achieving expected progress in English/Maths between Key stages 1 and 2	English: 85% Maths: 83%	88% English 87% Maths
• % of children achieving a good level of development at the Early Years Foundation Stage	63%	65%
• Percentage of permanent exclusions in secondary schools	0.32%	0%
Children and families' voice		
• Young inspectors, survey	New Measure	To be confirmed

DRAFT: Protecting vulnerable children

AIMS

Children and young people are safeguarded and protected from harm

Children and young people with disabilities are supported to make progress in every aspect of their lives

Reducing youth offending and anti social behaviour

Cross Cutting: Early help for all who need it

OUTCOMES

Children are happier and safer as a result of help received

Children in care have safe and stable homes that meet their needs as early and as quickly as possible

Reducing the impact of domestic abuse

Children have the right help at the right time

Young people diverted from offending

Safe and enjoyable time in care – with opportunities to have fun

Young people are helped to get back on track

KEY ACTIONS

- Promote and deliver a 'child centred' focus and implement the Munro review of child protection recommendations
- Review and assess Safeguarding and Looked After Children's Services and develop and implement improvement plans
- Co-ordinate partners' work to safeguard and promote the welfare of children through the Safeguarding Children Board and monitor and challenge the effectiveness of what is done by each organisation
- Work with partners on developing and implementing a more integrated Domestic Abuse Strategy and Action Plan, and the Child Exploitation and Missing Children Action plans
- Supporting Community Safety days in Upper Schools to help address fear of crime and broader protection issues such as bullying, hate crime, cyber bullying and sexting.
- Reduce youth offending through effective assessment of young offenders and quality evidence based interventions
- Partners are active in developing and delivering more integrated support that meets the needs of children and young people with Special Educational Needs and Disabilities
- Deliver effective training and information to ensure that the Children's Workforce is confident about identifying and responding to safeguarding issues
- Implement the Social Workforce Reforms and ensure that Social Workers have the support and opportunities they need in order to meet the expectations set out in the new Professional Capabilities Framework

MEASURES	CURRENT POSITION	TARGET
• Average time in days between a child entering care and moving in with its adoptive family, for children who have been adopted	604 (current target 639)	568 days (National target 2010-13)
• % of initial assessments completed according to timescales (currently 10 working days)	81.8%	85%
• % of child protection cases which should have been reviewed during the year that were reviewed	100%	100%
• % of referrals of children in need that led to assessments	79.8%	75%
• Domestic abuse indicator (to be confirmed)	New measure	New measure
• Reduction in the number of first time entrants to the youth justice system aged 10-17	23.5%	-5%
• % of young people receiving a conviction in court who are sentenced to custody	7.14%	5%
• Re-offending rates amongst young people	Not avail until Q1 13/14 Annual measure	To be confirmed
• % of young offenders in employment, education or training	New Measure	80%
• Difference between the rate of emergency hospital admissions caused by injuries in children from the 20% most deprived and the 80% least deprived areas	New measure	To be confirmed (Annual Decrease)
Children and families' voice • Children's and families views about the difference that key professionals have made, how well they have been treated, and how this has been fed into the development of the service	New Measure	Surveys and audits and case studies of children's journeys

DRAFT: Early help and improving life chances

AIMS

Breaking the cycle of intergenerational poverty

Targeting support for troubled families

Cross Cutting: Early Help for all who need it

OUTCOMES

Young carers identified and supported

High aspirations for young people and their families

Improved living environment for children and their families

High quality early years and child care

Positive, confident parents and carers

More families working, all children in school

KEY ACTIONS

- Early Help: Partners use the Common Assessment Framework effectively to identify needs and provide early help to children and families through referral to services including those commissioned through the Voluntary Sector
- Early Help: Children’s centres know their local communities and families, and are successful in reaching the vulnerable children and families and delivering services that are having a positive impact
- Early Help: Deliver parenting support and programmes where additional needs are identified in order to improve parenting skills, improve knowledge and understanding of child behaviour and support improved family relationships and improved parental confidence
- Early Help: Deliver the ‘Aspire’ programme which aims to build the resilience of children who may be disengaging from education by working on raising their self esteem and aspirations. This approach helps the more vulnerable children realise and increase their potential and impact will be demonstrated through NEET, attainment, teenage pregnancy measures
- Early Help: Ensure that from September 2014, 40% of disadvantaged 2 year olds have a free child place
- Early Help: Implement Central Bedfordshire’s ‘From Poverty to Prosperity’ strategy
- Partners work together effectively to build resilience in the 305 families identified as part of the Troubled Families programme and work to tackle their antisocial behaviour, absence from school and worklessness and to break the cycle for future generations
- Identifying and preventing inappropriate and excessive caring by young people
- Early Help: Ensure that there are a sufficient number of early years childcare providers to offer the 15 hour free entitlement for 3 and 4 year old flexibly to meet the needs of working parents
- Provide multi-agency learning opportunities that provide opportunities for understanding each others’ areas of work, including a programme of shadowing across sectors involved in early help and intervention. Continue to deliver Common Assessment Framework Training and address priorities such as behaviour, group facilitation, case recording, the child’s voice and focusing on outcomes and measuring impact.

MEASURES	CURRENT POSITION	TARGET
Proportion of Children who live in relative low income	Annual: Latest Data Aug 10: 12.8%	10% by 2020
The number of people in employment (Aged 16 to 64)	Quarterly: Q2 2012/13 (Mar 12) 6.4% above	5% above national average
% of identified young carers supported	New Measure	Baseline year
Percentage of disadvantaged 2 year olds placed in early education / childcare that meet government’s criteria (449 placed by September 2013; 1,000 placed by September 2014)	New Measure	98% of 449 by March 2014
% of early years and childcare settings judged by Ofsted to be Outstanding and Good	New Measure	To be confirmed
Troubled Families Programme is achieving annual payment by results targets	New Measure	To be confirmed

Children and families’ voice: % of parents reporting improved parenting skills	Frequency TBC Apr 2012: 73%	75%
Young carers feel supported (annual survey)	New Measure	To be confirmed

DRAFT: Being healthy and positive**AIMS****Ensuring the best start in life****Developing lifelong healthy lifestyles****Cross Cutting: Early help for all who need it****OUTCOMES**

Fewer children and young people engaging in risky behaviours

Improved mental health for children and their parents

Better health outcomes for looked after children

Less childhood obesity

KEY ACTIONS

- Ensure a healthy start to life by: improving early access to antenatal care; promoting and supporting breastfeeding; reducing smoking and obesity in pregnancy and assessing development at age 2
- Review and enhance the service model and ensure effective support for mothers experiencing ante-natal and post natal depression
- Reduce children and young people's smoking, alcohol and substance misuse by increasing knowledge of the harmful effects and ensuring accessible, effective interventions are in place.
- Reduce teenage pregnancy by continuing to increase access to sexual health services and high quality sex and relationships education
- Ensure prompt and timely support for children and families with emerging mental health problems
- Enhance local specialist services for children and young people with eating disorders
- Ensure health services meet the needs of looked after children and care leavers
- Reduce childhood obesity by: providing targeted, family-based intervention programmes and supporting schools to provide high quality physical activity and healthy eating guidance
- Increase the capacity of the 5-19 service to deliver the full programme. Provide multi-agency learning opportunities that provide a greater understanding of others' areas of work, including a programme of shadowing across sectors. Deliver 'emotional wellbeing' learning opportunities across the workforce.

MEASURES	CURRENT POSITION	TARGET
% children and young people reporting a reduction in alcohol and drugs usage 3 months following the end of an intervention	New Measure	To be confirmed
Reduction in the number of conceptions per 1,000 teenage girls (aged 15-17 years)	2009 – 32.5 2010 – 35.7 2011 – 27.2	2013 – 30.5 against 2009 baseline (reported Jan 2015)
Improved mental health early intervention services measured by the Strengths & Difficulties (SDQ) scores for children and young receiving a direct intervention by the CHUMS Service	58% completed 80% improvement	To be confirmed
% Looked After Children (LAC) who have been looked after continuously for at least 12 months and who have had an annual Health Assessment during the previous 12 months	79.7%	100%
% LAC up to date on immunisations/vaccinations	92.3%	100%
Children and young people who are Looked After (LAC) have better mental health, as measured by the Strengths and Difficulties Questionnaire (SDQ) score	Q2 - 15.8 Q3 - 14.0	13.0
% Mothers initiating breastfeeding (BHT is Bedford Hospital Trust; L&D is Luton and Dunstable Hospital)	82.9% (BHT) 68.5% (L&D)	80%
% Mothers still breastfeeding at 6-8 weeks	44.3%	48%
% Mothers smoking at the time of delivery	11.2% (BHT) 22.8% (L&D)	15%
Year R (Ages 4- 5) /Year 6 (Ages 10-11) to achieve a % year-on-year reduction in obesity prevalence	7.4% (Year R) 15.8% (Year 6)	7.3% 15.6%
Children and families' voice Looked after children say that the health services they receive are meeting their needs Balding Survey – health and wellbeing	New measures	To be confirmed

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**Young People's Focus Group
29th January 2013. Rufus Centre Flitwick
Feedback Summary**

(Overarching) Outcomes Framework

Feedback already considered and dealt with:

- This could be condensed and in a better format. There is duplication in this overarching document / within the individual supporting documents (App A-E).
- 'Fewer teenage pregnancies' should not appear as an outcome in it's own right. It should be included just as a measure under the 'fewer risky behaviours' outcome.
- 'Young carers identified and supported' should not appear below the 'targeting support for troubled families' aim.
- Need to review the documents to ensure that we are referencing 'children and young people' where necessary. Some outcomes just refer to young people - there is inconsistency.
- Phonics, poverty, early help, 'outstanding' need explaining and acronyms (LAC, SDQs) removed.
- The 'children and families voice' should appear in the overarching outcomes framework.
- Need to be more explicit in terms of 'fewer risky behaviours' – clarification required as to what this covers.

- Layout issues to be addressed when document is sent for design. It is not envisaged that the summary/overarching document will be printed as part of the publication.
- Discussed with the Acting Early Group and this has been removed as an outcome.
- This has been realigned.
- This has been reviewed and amended where appropriate.
- This is being addressed.
- Included.
- Additional actions in relation to smoking and substance misuse have now been included in the 'Healthy and happy' section of the plan.

Specific points to consider in developing the plan:

- There needs to be some promotion, positivity around jobs (and futures) because otherwise young people will think that it's not worth trying.

Improved Educational Attainment

Feedback already considered and dealt with:

- There is a need to have information on where the local and national skills gaps are.
- Strong governors' – it was felt this section should also include

- To be picked up as part of the work in relation to 'the right skills to be work ready' and the actions around 'employers and schools working together'.

<p>strong headteachers and a strong board of staff</p> <ul style="list-style-type: none"> • Pupils do not necessarily agree with Ofsted findings on their school and an example was given of a pupil who thought that their school was better than the 'satisfactory' rating given by Ofsted. • In some schools pupils are able to take more options than in others – there is no consistency. 	<ul style="list-style-type: none"> • This is covered by other outcomes in 'improved educational attainment' priority. • This was related to a young person in an Upper School Academy. Noted the freedoms and independence of Academies.
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<p>Specific points to consider in developing the plan:</p> <ul style="list-style-type: none"> • Young people were concerned about the lack of work experience on offer. Their view was this needs to be reintroduced and improved. Experience offered should be relevant to the young person's career interest (linked to options) and for a longer period to demonstrate that the individual can sustain a job. It should be something useful that can be put on a CV. • Young people noted that measures are focussed around those who achieve 5 A*-Cs and they were asking about our measures for success for those who don't achieve those. • Young people were concerned about not having independent and impartial career advice preferably from year 7 onwards, so that they were in a good position to make choices when they needed to. Pupils are expected to choose their options without having career advice on whether that they are picking the right ones for a career they may be interested in. Schools need to have high aspirations for young people too. • Young people felt there should be before-and-after school child care / youth clubs to assist in getting 'more families working' 	
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Protecting Vulnerable Children

<p>Feedback already considered and dealt with:</p> <ul style="list-style-type: none"> • More focus is required on early intervention with young offenders. • Adoption measure – young people said it wasn't clear whether the 568 day target was good or not. 	<ul style="list-style-type: none"> • This has been followed up with Bedfordshire Youth Offending Service who state that there are no longer the resources available to run specific early intervention programmes however, the Youth Triage Scheme is in operation and this is aimed at diverting young people, who commit low level crime away from the Criminal Justice System through intensive assessment and intervention. The aspirational programmes being delivered through the Poverty Strategy were also noted. • Current and other contextual information has now been included to provide further information in relation to this national target.
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Early Help and Improving Life Chances

Feedback already considered and dealt with:

- It's important to have a measure on how supported young carers feel.

- Measure has been included.

Being Healthy and Happy

Feedback already considered and dealt with:

- Too much detail.
- Noted that young people found it difficult to comment as it is very specialised.
- Need to be clear on the terms we use such as 'SDQs'.

- The Acting Early Delivery group has had this feedback and have agreed to remove some of the detail. This is still to be actioned.
- Acronyms removed or explained.

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Meeting: Children's Services Overview and Scrutiny
Date: 23 April 2013
Subject: Quarter 3 Performance Report
Report of: Cllr Mark Versallion, Executive Member for Children's Services
Summary: The report highlights the Quarter Three performance for the Children's Services Directorate.

Advising Officer: Edwina Grant, Deputy Chief Executive and Director of Children's Services
Contact Officer: Karen Oellermann, Head of Partnerships, Performance and Workforce Development
Public/Exempt: Public
Wards Affected: All
Function of: Council

CORPORATE IMPLICATIONS	
Council Priorities:	
1.	The Quarterly Performance Report ensures that progress on the delivery of the Council's priorities is monitored.
Financial:	
2.	There are a number of performance indicators within the full corporate suite that have a financial link.
3.	It will be important to consider any financial implications in addressing ongoing areas of under performance.
Legal:	
4.	Not applicable.
Risk Management:	
5.	Areas of ongoing underperformance are a risk to both service delivery and the reputation of the Council.
Staffing (including Trades Unions):	
6.	Not applicable.
Equalities/Human Rights:	
7.	This report highlights performance against a range of indicators which seek to measure how services impact across all communities in Central Bedfordshire, so that specific areas of underperformance can be highlighted for further analysis.

8. As such it does not include detailed performance information relating to the Council's stated intention to tackle inequalities and deliver services so that people whose circumstances make them vulnerable are not disadvantaged. The interrogation of performance data across vulnerable groups is a legal requirement and is an integral part of the Council's equalities and performance culture which seeks to ensure that, through a programme of ongoing impact assessments, underlying patterns and trends for different sections of the community identify areas where further action is required to improve outcomes for vulnerable groups.

Community Safety:

9. There are Children's Services indicators that relate to ensuring children and young people are kept safe.

Sustainability:

10. Not applicable.

Procurement:

11. Not applicable.

RECOMMENDATION:

That the Committee notes and reviews Quarter 3 performance.

Background

12. The Council's framework for performance management supports the delivery of the Council's priorities.
13. The following provides an overview of the performance position for Quarter 3. This is supported by the detailed performance information provided in Appendix A.

Quarter 3 Performance Summary

14. Final results show that 57.6% of young people achieved 5 or more A* - C grades at GCSE or equivalent including English and Maths. This is a drop of 1.8% compared to last year and a drop of 31 places in the ranking of English local authorities. In 2011/12 our schools were ranked 60 out of 151 and these results rank us at 91 out of 151. The highest average within our statistical neighbours group is 65.8% and the lowest is 56.4%. Within this grouping Central Bedfordshire remains ranked 8 out of 11.
15. Overall the proportion of schools being classified as good or outstanding has remained stable over the last three years. In Quarter 3 published inspection outcomes show that 79% of schools and colleges are either 'Good' or 'Outstanding'.

16. The new Information System (Frameworkki) used for monitoring the Council's performance in protecting vulnerable children and young people was installed at the end of the 2011/12 financial year. Work to embed the system has continued.
17. Performance in relation to three of the four safeguarding indicators has been good in Quarter 3, each remaining on target at quarter end.
18. The percentage of initial assessments completed in 10 days remains below target as a result of the dip in Quarter 2. Monthly activity since August has been above target such that year to date performance has improved. It is anticipated that performance at year end will be close to the target of 85%.

Appendices:

Appendix A – Performance Indicators

Background Papers: (open to public inspection)
Executive (Quarter 3 Performance Report)

Location of papers: Priory House, Chicksands

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Performance Report Appendix A Quarter Three 2012/13

Children's Services Overview and Scrutiny

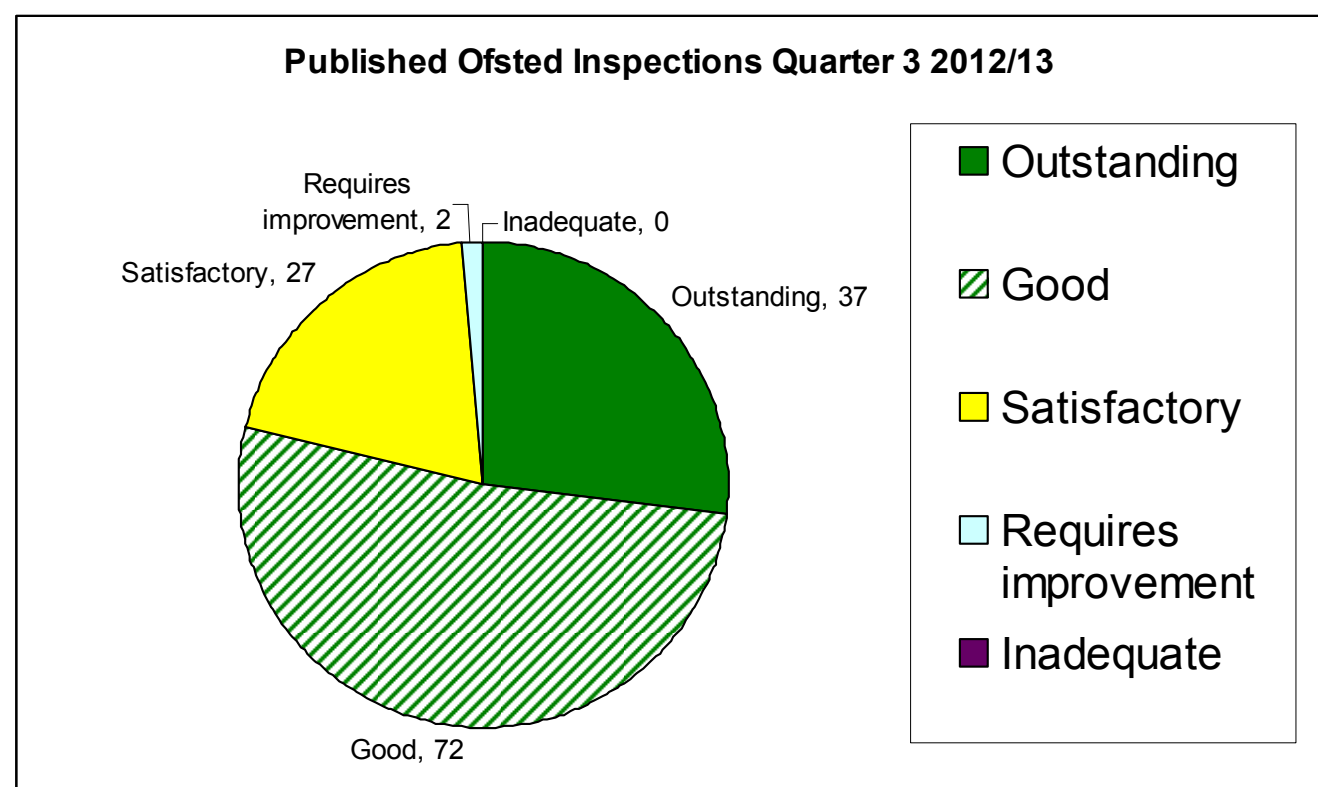
Ref	Indicator	Performance will be reported:	Performance information being reported this quarter		
			Time period	Performance	
Improved educational attainment					
B 1 MTP	Achievement of 5 or more A* - C grades at GCSE or equivalent including English and Maths	Annually in Quarter 3	2012/13 Outturn		R
B 2 MTP	Percentage of young people who are not in education, employment or training. (NEET)	Annually in Quarter 4			
B 3 MTP	Number of education and training opportunities for young people made available in the Autumn	Annually in Quarter 4			
B4 MTP	Published Ofsted school and college classifications	Quarterly	Quarter 3 2012/13		G
Promote health and wellbeing and protect the vulnerable					
C8 MTP	The percentage of referrals of children in need that led to initial assessments	Quarterly	Quarter 3 2012/13		G
C9 MTP	Percentage of initial assessments within ten working days of referral	Quarterly	Quarter 3 2012/13	æ	A
C10 MTP	Percentage of child protection cases which should have been reviewed during the year that were reviewed	Quarterly	Quarter 3 2012/13		G
C11 MTP	Average time between a child entering care and moving in with its adoptive family, for children who have been adopted	Quarterly	Quarter 3 2012/13		G

Report comparison - Depends on the nature of the indicator		Performance Judgement			
		Direction of travel (DoT)		RAG score (Standard scoring rules unless the indicator specifies alternative scoring arrangements)	
Seasonal	Compared to the same time period in the previous year		Performance is reducing	R	RED - target missed / off target - Performance at least 10% below the required level of improvement
Quarter on quarter	Compared to the previous quarter		Performance remains unchanged	A	AMBER - target missed / off target - Performance less than 10% below the required level of improvement
Annual	Compared to one fixed point in the previous year	æ	Performance is improving	G	GREEN - Target achieved or performance on track to achieve target

Improved educational attainment

B 1 MTP		Achievement of 5 or more A* - C grades at GCSE or equivalent including English and Maths (Annual report)													
Unit	Good is	2009 Outturn	2010 Outturn	2011 Outturn	2012 Reported Qu 3 2012/13	2013 Reported Qu 3 2013/14	2014 Reported Qu 3 2014/15	2015 Reported Qu 3 2015/16	Latest comparator group average	60.5%	Report comparison	Annual	Performance Judgement		R
%	High	50	54	59.40	57.6 (final)										
Ranking Position	Number 1 is the best	Ranking Position compared to all English authorities		60 /151	91/151										
		Target			Up 4 places compared to 2011/12	Up 10 places compared to 2011/12	Up 19 places compared to 2011/12	Up 23 places compared to 2011/12							
		Actual			Down 31 places compared to 2011/12										
Comment:															

B4 MTP		Published Ofsted school and college classifications* (Published inspection outcomes during the quarter as shown by the figure in brackets)													
Ofsted category	Unit	2009/10	2010/11	2011/12	2012/13				Latest comparator group average	N/A	Report comparison	Quarter on quarter	Performance Judgement		G
		Outturn	Outturn	Outturn	Qu 1	Qu 2	Qu 3	Qu 4 / Outturn							
Total	Number	140 (33)	139 (37)	140 (33)	139(11)	Schools: 137(3) College: 1	Schools: 137(8) College: 1(0)								
Outstanding	Number	29 (5)	34 (7)	37 (3)	38(1)	38 (1)	37 (1)								
Good	Number	77 (19)	71 (19)	67 (16)	66 (6)	67 (2)	72 (5)								
Satisfactory	Number	33(8)	32 (9)	34 (13)	34(4)	33	27 (0)								
Requires improvement	-	-	-	-	-	-	2(2)								
Inadequate	Number	1 (1)	2 (2)	2 (1)	1(0)	0	0(0)								
Comment: Overall the proportion of schools being classified as good or outstanding has remained stable over the last three years. In Quarter Three published inspection outcomes show that 79% of schools and colleges are either 'Good' or 'Outstanding'.															



C 8 MTP		Percentage of referrals of children in need that led to initial assessments (Cumulative)																	
Unit	Good is	2010/11	2011/12					2012/13					Latest comparator group average	75.0 NFER (2010/11)	Report comparison	Quarter on quarter	Performance Judgement		G
		Outturn	Target (Outturn)	Qu 1	Qu 2	Qu 3	Qu 4	Outturn	Target (Outturn)	Qu 1	Qu 2	Qu 3							
%	High	56.0	60	60.2	67.2	71.5	78.5	78.5	75	82.1	82.9	79.8							

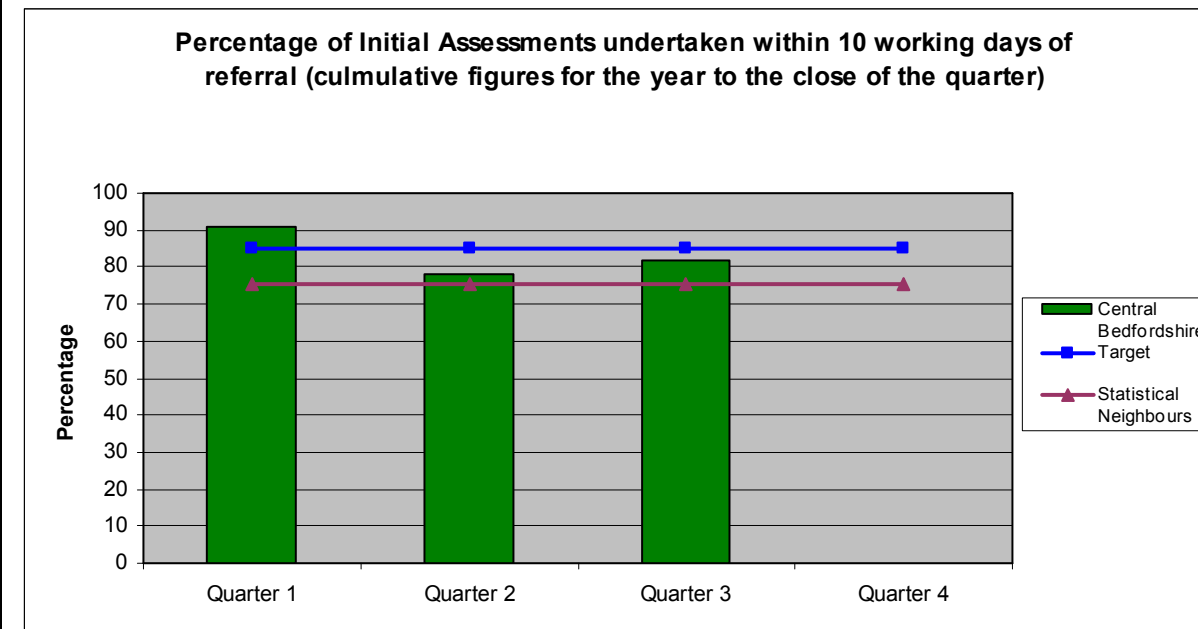
Comment: The target of 75% was again achieved in Quarter 3. This slight reduction in performance is within target and this performance tells us that assessments are focussing correctly on the right children who need our services.

To support changes required in response to the Munro Review of Safeguarding, it is expected that this indicator will be replaced in 2013/14 as this is a process indicator. The Council may choose to retain it as a local indicator however.

C 9 MTP		Percentage of initial assessments undertaken within ten working days of referral (Children's Services) (Cumulative)																	
Unit	Good is	2010/11	2011/12					2012/13					Latest comparator group average	71.4 NFER (2011/12)	Report Comparison	Quarter on quarter	Performance Judgement	æ	A
		Outturn	Target (Outturn)	Qu 1	Qu 2	Qu 3	Qu 4	Outturn	Target (Outturn)	Qu 1	Qu 2	Qu 3							
%	High	N/A	85.0	82.7	81.3	84.1	86.4	86.4	85.0	90.7	78.1	81.8							

Comment: Although the percentage of initial assessments completed in 10 days remains below target, performance has improved and accelerated towards target since Quarter 2. Monthly monitoring within Children's Services has demonstrated performance above target since August, when the causes underlying the Q2 reduction in performance were identified and addressed. Current projections are that the end of year outturn will be close to the target of 85%.

To support changes required in response to the Munro Review of safeguarding, it is expected that this indicator will be replaced in 2013/14. The Council may choose to retain it as a local indicator however.



C10 MTP		Percentage of child protection cases which should have been reviewed during the year that were reviewed																
Unit	Good is	2010/11	2011/12					2012/13					Latest comparator group average	97.1 NFER (2010/11)	Report comparison	Quarter on quarter	Performance Judgement	G
		Outturn	Target (Outturn)	Qu 1	Qu 2	Qu 3	Qu 4	Outturn	Target (Outturn)	Qu 1	Qu 2	Qu 3						
%	High	100	100	100	100	100	100	100	100	100	100	100						
<p>Comment: Performance remains on target. Reviews are a key element in delivering Child Protection Plans and effective reviews should ensure the provision of good quality interventions to keep children safe and protected. This target should remain on 100% and graphical representation is not relevant.</p>																		

C11 MTP		Average time in days between a child entering care and moving in with its adoptive family, for children who have been adopted																
Unit	Good is	2011/12	2012/13				2013/14				Latest comparator group average	560 NFER 2008-11	Report comparison	Quarter on quarter	Performance Judgement	G		
		Outturn	Qu 1	Qu 2	Qu 3	Qu 4 / Outturn	Qu 1	Qu 2	Qu 3	Qu 4 / Outturn								
Days	Low																	
Target		New	639	639	639	639	568	568	568	568								
Actual		579	576	552	604													
<p>Comment: Performance is within the target timescales, demonstrating that children are placed in their permanent home without undue delay which is particularly important in enabling very young children to form positive emotional attachments. This is a new indicator recently introduced by DfE based on a rolling 3 year cohort. Targets are established by DfE.</p>																		

V1

Meeting: Children's Services Overview and Scrutiny Committee
Date: 23 April 2013
Subject: Budget Management Report Quarter 3 ended 30 December 2012
Report of: Cllr Mark A G Versallion, Executive Member for Children's Services
Summary: The report sets out the projected full year forecast as at 31 December 2012

Advising Officer: Edwina Grant, Deputy Chief Executive / Director of Children's Services
Contact Officer: Dawn Hill, Senior Finance Manager
Public/Exempt: Public
Wards Affected: All
Function of: Council

CORPORATE IMPLICATIONS

Council Priorities:

1. Sound financial management contributes to the Council's value for money and enables the Council to successfully deliver its priorities. The recommendations will contribute indirectly to the priorities set out in the Medium Term Plan.

Financial:

2. The financial implications are set out in the report.

Legal:

3. There are no direct legal implications arising from the report.

Risk Management:

4. Sound financial management and budget monitoring mitigates adverse financial risk.

Staffing (including Trades Unions):

5. Not applicable.

Equalities/Human Rights:

6. Public Authorities must ensure that decisions are made in a way which minimises unfairness and without a disproportionately negative effect on people from different ethnic groups, disabled people, women and men. It is important that Councillors are aware of this duty before they take a decision.

7. Equality Impact Assessments were undertaken prior to the allocation of the 2011/2012 budgets and each Directorate was advised of significant equality implications relating to their budget proposals.

Community Safety:

8. Not applicable.

Sustainability:

9. Not applicable.

Procurement:

10. Not applicable.

RECOMMENDATION:

The Committee is asked to:-

- **Note the content of this report.**

Introduction and Key Highlights (Appendices A2)

11. The full year projected outturn position for 2012/13 is £1.112 M overspend (£1.602M overspend quarter two). The reduction from quarter two (£489k) is mainly due to further savings in the Learning Directorate offsetting the increase in Child Protection and Fostering costs. All areas of the Directorate have sought to reduce discretionary spend and hold vacancies where possible, to offset the expected increase in Child Protection costs.
12. The budget to date is £23.261M compared to actual spend to date of £24.533M, over budget by £1.272M. The spend to date variance is in line with the expected deficit outturn.
13. The main areas contributing to the current forecast overspend are; Children in Care and Care Leavers, £1.086M, Intake and Family Support £703k, an increase from quarter two of £536k, at which time this was a combined service. The Fostering and Adoption Service is £661k overspent (£595k quarter 2). The SEN Transport budget also contributes to this pressure with a forecast overspend of £236k.
14. The pressures in Child Protection are due to additional expensive specialist children placements, increases in Looked After Children and the cost of agency workers covering qualified posts. The development and recruitment of qualified social workers to fill vacancies is an ongoing activity

15. Between April 2011 and March 2012, the number of Looked After Children increased by 32 to 208. The number of children currently in care, at 237, is below that of statistical neighbours, where the average is approximately 255 children. The number of children with a child protection plan (CPP) is now 248. Central Bedfordshire is now above the national figure and statistical neighbours. Numbers of children in the care system are however likely to rise with continuing pressures on budgets.

Work to determine whether thresholds for child protection plans are sound, and whether the plans formulated properly address concerns for children, continues to be undertaken through further independent auditing. The price of intervention per child is being monitored particularly regarding high cost placements

16. **Table A: Directorate Overall position**

	Approved Budget	Forecast Outturn	Forecast Variance	Variance after Use of Reserves
	£'000	£'000	£'000	£'000
Director CS	300	262	(37)	(37)
AD - CSO	20,714	24,246	3,532	2,222
AD – L & SC	5,305	4,504	(801)	(1,131)
Transport	7,437	7,720	283	283
Partnerships	606	660	54	0
Sub Total	34,362	37,392	3,031	1,337
DSG Contribution to Central Support	(1,817)	(1,817)	0	0
Total Children Services	32,545	35,575	3,031	1,337
Schools Individual Budgets	98,481	98,481	0	0
Supported by DSG/EFA	(97,931)	(97,289)	642	(225)
Total Schools	550	1,192	642	(225)
Total Children's Services	33,094	36,768	3,674	1,112

17. **Table B – Subjective Analysis (Based on Forecast Outturn)**

Expenditure type (Excluding Schools)	Forecast Outturn (Before use of Reserves) £'000
Staffing Costs	22,344
Premises and Transport	1,769
Supplies and Services	23,409
Third Party Payments	16,794

Other	2,714
Total Expenditure	67,030
Income	7,538
Grants (See Table C)	23,916
Total Income	31,454
Net Expenditure	35,576

18. **Table C – Grant Analysis**

The majority of Grants listed in the table below are ring fenced and have corresponding direct expenditure.

Grant	£000's	Ring fenced / Non ring fenced
Dedicated Schools Grant (DSG)	11,802	Ring fenced
Early Intervention Grant	9,770	Non Ring fenced
YPLA Grant	430	Ring fenced
Social Work Training	417	Ring fenced
Asylum Seekers Grant	475	Ring fenced
Music Grant	354	Ring fenced
Troubled Families	341	Ring fenced
LSCB	161	Ring fenced
Transport	91	Ring fenced
Misc	75	Income
Total Grants*	23,916	

19. The distribution of the Dedicated Schools Grant (DSG) is in accordance with The School Finance (England) Regulations 2011 which prescribes in Schedule two the purposes that the LA may hold funding to contribute to central services. The DSG reported in Table C (£11.802M) can be further analysed as below:

	£000's
Special Education Provision	4,490
Academies Statements / Early Years	2,403
DSG Contribution to Central Overheads*	1,817
Pupil Referral Unit	1,354
School Contingency / School Forum	954
Access to Education	367
14 – 19 Practical Learning	168
Teachers Unions and Professional Associations	97
Other Expenditure (AST, Attainment, Academy support)	152
Total	11,802

20. The Central Overheads* that are apportioned to Children's Services at year end are supported by £1.817M of Dedicated Schools Grant.

Director of Children's Services

21. Full year forecast for the Director is £37k under spend due to savings in discretionary spend.

Children's Services Operations

22. AD Children's Services Operations

AD Children's Services is expected to be on budget.

23. Children In Care & Care Leavers

Full year forecast is £1.086M over budget. The pressure in this area for 2012/13, had it not been managed in year by the use of reserves set aside from the 2011/12 financial year, is £1.840M.

The increase in numbers in Specialist Residential Placements and Secure Provision are the main reasons for the overspend. This is further impacted upon by the use of Agency workers whilst the ongoing recruitment campaign is carried out for qualified Social Workers. The pressures are expected to increase with the significant number of child protection plans currently in place and the implementation of recent OFSTED recommendations.

There has also been a reduction in the expected income for Asylum seekers of £53k due to an absconder.

24. Intake & Family Support (previously part of Child Protection & Children in Care)

Full year forecast is £703k over budget. The pressure in this area is due to the rise in Looked After Children and again further impacted by the use of Agency workers whilst the recruitment campaign is carried out for qualified Social Workers. There has also been a further placement in the mother and baby unit.

25. Children with Disabilities Service

Full year forecast is currently £214k under budget mainly due to vacant posts and delayed recruitment. The efficiency saving of £200k for 2012/13, identified from the implementation of the new social care system has been met in part (£110k) by compensatory savings. Savings following the disability review will be reapplied to activity in support of parents and children in accordance with Executive recommendations.

26. Quality Assurance Service

Full year forecast is currently £21k under budget due to savings in discretionary spend.

27. Fostering & Adoption Service

Full year forecast for this service is £661k over spend (£595k quarter two). The increased variance from quarter two is due to increased placements and Special Guardianship orders. The pressure for the Medium Term Plan will be significantly higher as one off discretionary savings and use of reserves within the Children Services Directorate has reduced this in year (£175k). The overspend is in line with the increase in Looked After Children with pressure on Independent Fostering (£556k), Special Guardianship Orders (£266k), Adoption Allowances (£91k) and Residence Orders (£84k). A presentation of the ongoing and accelerated work to seek and recruit foster carers was considered by the Corporate Parenting Panel on 5 November 2012.

28. Local Safeguarding Children's Board

The full year forecast is currently on budget.

29. Early Intervention and Prevention

Full year forecast is currently on budget.

Learning, Commissioning and Partnerships

30. AD Learning, Commissioning and Partnerships

Full year forecast is currently £15k under budget, this is due to savings in discretionary spend.

31. Children's Services Commissioning/Youth Service

Full year forecast is £174k under spend (£94k quarter two). This is due to the delay in the work on 'raising the participation age' and recruiting to vacant posts. The variance of spend to date of £177k is in line with the forecast underspend.

32. School Support Service (including School Improvement and Music Service)

Full year forecast is currently £ 595k under budget (on budget quarter two). The underspend relates to an in-depth review of all cost centres and the application of the Dedicated School Grant (DSG). SEN Recoupment remains a concern as disputes on charging levels with Bedford are not resolved. The variance of spend to date of £563k is in line with the forecast underspend.

33. Other School Budgets

The full year forecast is on budget. There is no foreseen pressure to arise from this area as these budgets are all funded by the Dedicated Schools Grant in agreement with School Forum.

34. Partnerships and Workforce Development

Full year forecast is an underspend of £211k (71k quarter two) due to salary, discretionary savings in year and income generation.

35. School Organisation & Capital Planning

The full year forecast is an underspend of £136k (73k quarter two). The underspend has arisen due to a payment to Bedford Borough Council for the Contact Centre now being agreed below forecast and delayed recruitment.

Transport

36. Special Educational Need Transport

The full year forecast is an overspend of £236k. The pressure has arisen from the recommissioning of contracts not delivering the expected savings and an increase in demand.

37. Children with Disability Transport

Full year forecast is an overspend of £26k due to increased demand.

38. Looked After Children Transport

The full year forecast is on budget, however future commitments foresee an overspend of £119k therefore a further review is required.

39. Mainstream Transport

Full year forecast is £21k overspend. Further work is being carried out across all of the Transport budgets to identify the key components contributing to the overspends. These are:

- the recommissioning of contracts not delivering the expected efficiencies,
- increase in demand and
- a reduction in income.

Transport is an area of high risk with efficiencies of £799k for 12/13

Partnerships

40. Full year forecast is currently on budget.

Schools

41. The Revenue carry forward for maintained schools to 2012/13 is £9.5M, a rise of £2.6M from the previous financial year. The rise in balances held is believed to be in part due to the increased funds directed through the ISB of £1.2M from School Contingency mid way through the 2011/12 and the pending outcome of the National Consultation with the uncertainties for School funding in future years.

42. The Capital reserves fell by £1.6M to £2.1M.

43. Academy conversions continue with recoupment of DSG currently forecast at £558K relating to 37 converted schools as at December 2012. It is anticipated a further 24 schools will convert by the end of the financial year.

44. The underspend for Schools in December of £225k is due to the reduction in estimated Academy conversion LACSEG (Local Authority Central Spend Equivalent Grant) payments. This is due to those schools that have not converted on the expected transfer date and in some cases delayed until the next financial year.

Virements

45. There have been 3 cross directorate budget virements that have taken place during quarter three.
- £500 from Partnerships & Workforce Development to the Adult Services Emergency Duty Team for Learning Resources.
 - £2,600 from Children with Disabilities to the ICT Team for the on-going annual maintenance of the WAN Link at Ivel Valley School.
 - £14,734 to HR to fund a Graduate Trainee working in the Fostering team

Efficiencies (Appendix B)

46. The efficiency target for 2012/13 is £2.861M. Although the efficiency target is forecast as achieved, there is uncertainty on the delivery of the cross cutting saving for phase1 of the passenger transport review of £340k, In addition the £200k efficiency relating to the ICS case management system has been met by compensatory savings.

Reserves Position (Appendix C)

47. There is a total proposed use of reserves of £2.562M detailed in the table below.

Directorate	Use of Reserves	£000's
Children's Services Operations	Children in Care and OFSTED recommendations	1,102
	Early Years Contract payments	179
Schools (DSG)	Individual Schools Budgets	751
	Advanced Skills Teachers	124
	Academy Transfers	7
	PVI – headcount adjustments	130
	Transfer to teaching School	45
Partnerships	Performance Reward Grant	55
Corporate	Redundancy Reserve	169
Total		£2,562

Debt Management (Appendix E1 and E2)

48. Total debt for Children's Services is £596k (£395k quarter two), £130k is debt over 61 days.

The debt over £10K (Appendix E1) totals £407 (£260k quarter two), £157k of which relates to Bedford Borough.

An additional report is now provided as Appendix E2 detailing the top ten invoices for the directorate.

Appendices:

Appendix A2 Directorate Position analysed by AD

Appendix A3 Movement since Quarter one

Appendix B Efficiencies

Appendix C Earmarked Reserves

Appendix E1 Debt over £10K

Appendix E2 Top Ten Invoices

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Month: December 2012	Cumulative to Date				Year							Risk	Activity level Medium/High risk budgets (COMMENTARY)			
	Budget to Date	Manual Adjustment to Actual	Use of Reserves	Variance	Approved Budget	Forecast Outturn	Forecast Variance	Manual Adjustment to Forecast	Proposed use of Earmarked reserves	Proposed transfer to Earmarked reserves	Forecast Variance after use of earmarked reserves and Adjustments			Forecast % of Budget	RAG	
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000					
Children's Services	225	187	0	(37)	300	262	(37)				(37)	-12%	amber	L		
Director of Children's Services																
AD Children's Services Operations	625	564	(10)	(72)	1,028	1,180	152	(142)			10	1%	amber	L		
Children in Care and Care Leavers	3,986	5,508		1,522	5,602	7,496	1,894	(54)	(754)		1,086	19%	red	H		
Intake & Family Support	3,083	3,541	(19)	439	4,253	4,957	703				703	17%	red	H		
Children with Disabilities Service	2,385	2,047		(338)	3,192	2,969	(214)				(214)	-7%	green	L		
Quality Assurance CRS	778	743		(34)	1,021	1,060	39	(60)			(21)	-2%	green	L		
Fostering & Adoption Service	4,467	5,020		553	5,418	6,253	836	(175)			661	12%	red	L		
Local Safeguarding Children's Board	2	(7)		(9)	61	58	(3)				(3)	-5%	green	L		
Early Intervention and Prevention	141	277		135	148	327	179	(179)			0	0%	amber	L		
Total Children's Services Operations	15,466	17,693	0	(2,198)	20,714	24,300	3,586	(54)	(1,310)	0	2,222	11%	red	H		
AD Learning, Commissioning & Partnerships	509	469		(40)	679	664	(15)				(15)	-2%	green	L		
Children's Services Commissioning	326	232		(94)	436	353	(84)				(84)	-19%	amber	L		
Youth Service	527	444		(83)	920	830	(90)				(90)	-10%	green	L		
School Support (incl Music)	1,359	936	(140)	(553)	1,982	1,571	(410)	(185)			(695)	-30%	amber	H		
Other School Budgets	(20)	(17)		3	0	138	138	(138)			(0)	0%	green	L		
Partnerships and Workforce Development	600	464		(136)	834	622	(211)				(211)	-25%	amber	L		
School Organisation & Capital Planning	351	172		(180)	455	326	(129)	(7)			(136)	-30%	amber	L		
Total Learning, Commissioning & Partnerships	3,653	2,700	0	(1,053)	5,305	4,504	(801)	0	(530)	0	(1,131)	-21%	amber	L		
JSCS - Transport SEN	2,457	2,699		242	3,461	3,697	236				236	7%	amber	H		
JSCS - Transport OWD	58	77		19	82	106	26				26	31%	red	H		
JSCS - Transport Looked After Children	177	205		28	249	249	0				0	0%	green	H		
JSCS - Mainstream Transport	2,592	2,526		(65)	3,645	3,666	21				21	1%	amber	H		
Joint School Commissioning Service (Transport)	5,284	5,508	0	224	7,437	7,720	283	0	0	0	283	4%	amber	H		
Partnerships	530	566	(55)	(19)	606	660	54	(55)			(1)	0%	green	L		
DSG Contribution to Central Support	(1,363)	-1363	0	0	(1,817)	(1,817)	0	0	0	0	0	0%	green	L		
Director Children's Services (excl Schools)	23,796	25,292	0	1,272	32,544	35,630	3,086	(54)	(1,695)	0	1,337	(0)	amber	L		
Individual Schools Budget (ISB)	73,868	73,861		2	98,478	98,481	3	(3)			0	0%	green	L		
Supported by: DSG / EFA	(74,396)	(74,395)	0	0	(97,931)	(97,269)	642	(867)			(225)	0%	amber	L		
Total Schools	(537)	(535)	0	2	547	1,192	645	(3)	(867)	0	(225)	-41%	amber	L		
Total Director of Children's Services	23,259	24,757	0	(224)	1,275	36,822	3,731	(57)	(2,562)	0	1,112	(1)	amber	H		
Net Forecast Outturn						34,260					2,562					

#REF!

Children's Services	Variance December	Variance September	Change in Variance	COMMENTARY
	£000	£000	£000	
Director of Children's Services	(37)	0	(37)	
AD Children's Services Operation	10	9	0	
Children in Care & Care Leavers	1,086	1,253	536	Child Protection combined service September 2012
Intake & Family Support	703			
Children with Disabilities Service	(214)	(10)	(203)	
Quality Assurance CRS	(21)	(6)	(16)	
Fostering & Adoption Service	661	595	66	
Local Safeguarding Children's Board	(3)	(3)	0	
Early Intervention and Prevention	0	0	0	
Total Children's Services Operations	2,222	1,838	384	
AD Learning, Commissioning & Partnerships	(15)	(0)	(15)	
Children's Services Commissioning	(84)	(44)	(40)	
Youth Service	(90)	(50)	(40)	
School Support	(595)	0	(595)	
Other School Budgets	(0)	(0)	(0)	
Partnerships and Workforce Development	(211)	(71)	(141)	
School Organisation & Capital Planning	(136)	(73)	(63)	
Total Learning, Commissioning & Partnerships	(1,131)	(237)	(894)	
JSCS - Transport SEN	236	1	236	
JSCS - Transport CWD	26	0	26	
JSCS - Transport Looked After Children	0	0	0	
JSCS - Mainstream Transport	21	0	21	
Joint School Commissioning Service (Transport)	283	1	283	
Partnerships	(1)	0	(1)	
DSG Contribution to Central Support	0	0	0	
Director Children's Services (excl Schools)	1,337	1,602	(264)	
Individual Schools Budget (ISB)	0	0	0	
Supported by: DSG / EFA	(225)	0	(225)	
Total Schools	(225)	0	(225)	
Total Director of Children's Services	1,112	1,602	(489)	

Targeted Efficiency Savings Monitoring - Summary

Month:

Nov 2012

Updated on : 30th June 2012

Service Area	2012/13 Budget	Comments (please include here explanations around the current status of the efficiency i.e. why it is or is not on target and the full year implications)	Month			Year to date			Full Year		
			Budget £m	Actual £m	Variance	Budget £m	Actual £m	Variance	Budget £m	Forecast £m	Variance
EFFICIENCIES											
CS1 Strategic commissioning of social care placements and interventions.	0.500		0.042	0.000	(0.042)	0.250	0.355	0.105	0.500	0.500	0.000
CS2 Learning, Commissioning and Partnerships Workforce Strategy.	0.100		0.008	0.000	(0.008)	0.050	0.100	0.050	0.100	0.100	0.000
CS3 Special Educational Needs.	0.272		0.020	0.000	(0.020)	0.120	0.100	(0.020)	0.272	0.272	0.000
CS4 Post 16 Transport Policy	0.459		0.013	0.000	(0.013)	0.075	0.026	(0.050)	0.459	0.459	(0.000)
CS6 Childrens ICS Case Management System.	0.200		0.005	0.000	(0.005)	0.030	0.025	(0.005)	0.200	0.200	0.000
CS7 Parental Support.	0.100		0.005	0.000	(0.005)	0.030	0.025	(0.005)	0.100	0.100	0.000
CS8 Reduction in Administrative Services	0.150		0.010	0.000	(0.010)	0.060	0.050	(0.010)	0.150	0.150	(0.000)
CS10 Reduction to School Improvement	0.240		0.027	0.000	(0.027)	0.160	0.134	(0.026)	0.240	0.240	0.000
CS12 Removal of one of four Early Years consultant posts.	0.060		0.210	0.000	(0.210)	1.258	1.152	(0.106)	0.060	0.060	0.000
CS13 Removal of three consultant posts.	0.120		0.000	0.000	0.000	0.000	0.000	0.000	0.120	0.120	0.000
CS14 Early intervention and prevention work by Educational Psychologists.	0.320		0.000	0.000	0.000	0.000	0.000	0.000	0.320	0.320	0.000
SUB TOTAL	2.521		0.339	0.000	(0.339)	2.032	1.967	(0.065)	2.521	2.522	0.001
CROSS CUTTING EFFICIENCIES											
CS5 Passenger Transport Review Phase 1	0.340		0.000	0.000	0.000	0.000	0.000	0.000	0.340	0.340	0.000
SUB TOTAL	0.340		0.000	0.000	0.000	0.000	0.000	0.000	0.340	0.340	0.000
TOTAL	2.861		0.339	0.000	(0.339)	2.032	1.967	(0.065)	2.861	2.862	0.001

Commentary for EIG Report - to explain latest forecast, key risks, any variances and compensatory savings to plug shortfall:

Children's Services - the CS efficiency target for 2012/13 is £2.861M (including Cross Cutting efficiencies - Transport £0.340M). Since the commencement of 2012/2013 financial year progress has been made in all CS efficiencies.

- CS6 - Children's ICS Case Management system - This efficiency will not be met but compensatory savings for the total amount of £200k have been secured by the deletion of 5 posts and the top slicing of 2 core budgets. The shortfall in the core budgets has been met by the Early Intervention Grant. This is not compliant with the Executive decision on the disability review which agreed reinvestment of savings in the CWD budget and is a real terms cut in disability provision. Lessons should be learned about this for future business case presentations. The original planned saving of a further 200k in 2013/14 has been removed from the MTFP.

- CS5 - Passenger Transport Review Phase 1. Children's Services are assured that the efficiencies relating to mainstream transport (£140k) will have been met by the 31st March 2013. However there is still a concern over the accuracy of the information relating to SEN costs and processes for procurement, which has put added pressure of (£230k) and therefore efficiencies. This information is still to be provided by Sustainable Communities.

The PTR2 Board agreed on 11 December that dedicated resource would be found within Sustainable Communities to support the Integrated Transport Unit to monitor and report on all transport budgets more effectively and efficiently.

Earmarked Reserves -		Appendix C									
Children's Services Reserves	Opening Balance 2011/12	Spend against CS reserves		Spend against Corporate reserves	Release of reserves	Use of Reserves	Proposed tfr to Reserves	Proposed Closing Balance	Description		
		£000	£000								£000
Performance Reward Grant	£000	174	55		£000	£000		£000			
LSP Sustainable Neighbourhoods		47						119			
DSG - SEN ISB adjustment	257		257					47			
DSG - School Support	494		494					0	Unspent DSG for SEN - School Forum agreement to Earmark and add to ISB through HILLN factor for 12/13		
DSG-School Org Team - Academy Transfers	7		7					0	Expected DSG underspend to be carried forward and applied to Schools Budgets 2012/13		
DSG/ Advanced Skills Teachers	162		124					38	DSG for Academy Recruitment process		
DSG/School Contingency	900							900	DSG ringfenced - agreed with School Forum to carry forward reduced budget for AST 12/13		
DSG/EIG	45		45					0	DSG for Academy Recoupment process		
EIG - Agreement of Children's Trust	270		270					0	DSG/EIG Transfer to the Teaching School on behalf of all schools when the commission has been agreed following consultation		
EIG - Early Years Specific	87		87					0	Decision of Children Trust to allocate remaining EIG to be spent on Parenting Support - Partnership Funds		
EIG - Early Year/ Specific	67		67					0	Contract Paid in advance funds set aside to reflect in 12/13 where service will be delivered		
EIG - FAST/FIP	81		42					39	Contract in place to be paid June		
SEN Evaluation & positioning for additional duties when SEN Green paper becomes an Act	150		75					75	Late payment and unspent EIG to be used in 12/13. £39K Participation Officer, £42K Troubled Families		
"Working Together" - New National Guidance	200		150					50	Green Paper late summer requires new duties that were flagged as risk last year that were not included as pressures		
OFSTED Action Plan	250							250	New National Social Care guidance requiring enhanced working between all partners particular Health and Social Care		
OFSTED recommendations for Admin and continued Social Worker Support	300		300					0	To be developed following publication of the OFSTED Action Plan, work needed in Health and to address adequate judgement on equalities. £180K held to fund pressures in MTFP for 2013/14		
Developing Corporate Parenting Panel	50		40					10	The OFSTED inspector commented on the increase number of children in care and the fact this needs attention to resourcing, we remain in the lower quartile against statistical neighbours		
Health and School Links key deprivation areas across the Council	100		100					0	Developing Corporate Parenting Panel, this is likely to need further development when the OFSTED report is published		
								0	An evaluation on Health, focus in schools is poor and needs development work		

Earmarked Reserves -										Appendix C
Children's Services Reserves	Opening Balance 2011/12	Spend against CS reserves	Spend against Corporate reserves	Release of reserves	Use of Reserves	Proposed tfr to Reserves	Proposed Closing Balance	Description		
	£000	£000	£000	£000	£000	£000	£000			
Children Health additional Staff	100	100					0			This supports the above item
Social Workers Recruitment Campaign	50	50					0			Funds set aside for Social Workers recruitment campaign delayed and not due to take place until April 2012
School Reserves -	3,791	2,263	0	0	0	0	1,528			
Revenue 3030030	9,548						9,548			
Capital 3030033	2,108						2,108			
PVI Revenue Reserves 3030030	416	130					286			
GRAND TOTAL	12,072	130	2,393	0	0	0	11,942	0	0	13,470

Corporate Services Reserves										
Children's Services Reserves	Opening Balance 2011/12	Spend against CS reserves	Spend against Corporate reserves	Release of reserves	Use of Reserves	Proposed tfr to Reserves	Proposed Closing Balance	Description		
	£000	£000	£000	£000	£000	£000	£000			
Children's Services (412900)			10				-10			Added Years Redundancy Compensation to be funded by Corporate Reserves
School Support Service - Learning Service Improvement (446260)			38				-38			Added Years Redundancy Compensation to be funded by Corporate Reserves
School Improvement Virtual School (446100)			47				-47			Added Years Redundancy Compensation to be funded by Corporate Reserves
Hearing Impaired unit (411130)			17				-17			Added Years Redundancy Compensation to be funded by Corporate Reserves
Child Protection - Family Support Biggleswade (412730)	0		19				-19			Added Years Redundancy Compensation to be funded by Corporate Reserves
School Support Service PRU (443200)	0		14				-14			Added Years Redundancy Compensation to be funded by Corporate Reserves
School Support Service School Improvement Early Years (446270)	0		24				-24			Added Years Redundancy Compensation to be funded by Corporate Reserves
GRAND TOTAL	0	0	169	0	0	0	-169	0	0	

2,562

DATE	Customer Number	NAME OF ACCOUNT	Invoice Number	Profit Centre	Amount
27/02/12	109572	Other Local Authority	7010102446	456100	£ 25,563.00
07/11/12	159701	Other	7010124560	801501	£ 82,500.00
05/12/12	143557	School	7010126862	801501	£ 96,241.00
05/12/12	111749	School	7010126856	443200	£ 11,471.00
05/12/12	113166	School	7010126857	423340	£ 16,663.00
05/12/12	115088	School	7010126860	423340	£ 13,351.00
05/12/12	147126	School	7010126863	423340	£ 15,179.00
07/12/12	109572	Other Local Authority	7010127047	423530	£ 21,079.20
07/12/12	109572	Other Local Authority	7010127046	415100	£ 24,029.45
07/12/12	109572	Other Local Authority	7010127045	415520	£ 20,024.08
07/12/12	109572	Other Local Authority	7010127044	415340	£ 66,434.72
11/12/12	155473	Other	7010127737	431100	£ 14,030.65
					£ 406,566.10
Other Local Authority					£ 157,130.45
Other					£ 96,530.65
Schools					£ 152,905.00
					£ 406,566.10

Childrens Services

Customer	Customer Name	Invoice reference	Baseline Payment Dte	Total Debt
109572	Other Local Authority	7010102446 Total	27/02/12	25,563.00
143557	School	7010126862 Total	05/12/12	96,241.00
159701	Other	7010124560 Total	07/11/12	82,500.00
109572	Other Local Authority	7010127044 Total	07/12/12	66,434.72
109572	Other Local Authority	7010127046 Total	07/12/12	24,029.45
109572	Other Local Authority	7010127047 Total	07/12/12	21,079.20
109572	Other Local Authority	7010127045 Total	07/12/12	20,024.08
113166	School	7010126857 Total	05/12/12	16,663.00
154612	School	7010084475 Total	01/08/11	15,424.00
147726	School	7010126863 Total	05/12/12	15,179.00

383,137.45

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Meeting: Children's Services Overview and Scrutiny Committee
Date: 23 April 2013
Subject: Capital Budget Management Report Quarter 3 ended 30 December 2012
Report of: Cllr Mark A G Versallion, Executive Member for Children's Services
Summary: The report sets out the projected full year forecast as at 31 December 2012

Advising Officer: Edwina Grant, Deputy Chief Executive / Director of Children's Services
Contact Officer: Dawn Hill, Senior Finance Manager
Public/Exempt: Public
Wards Affected: All
Function of: Council

CORPORATE IMPLICATIONS

Council Priorities:

1. Sound financial management contributes to the Council's value for money which enables the Council to successfully deliver its priorities. The recommendations will contribute indirectly to all 5 Council priorities.

Financial:

2. The financial implications are set out in the report.

Legal:

3. There are no direct legal implications arising from the report.

Risk Management:

4. Sound financial management and budget monitoring mitigates adverse financial risks.

Staffing (including Trades Unions):

5. Not applicable

Equalities/Human Rights:

6. Public Authorities must ensure that decisions are made in a way which minimised unfairness and without a disproportionately negative effect on people from different ethnic groups, disabled people, women and men. It is important that Councillors are aware of this duty before they take a decision.

7. Equality Impact Assessments were undertaken prior to the allocation of the 2010/2011 budgets and each Directorate was advised of significant equality implications relating to their budget proposals. Many of the pressures outlined in this report are in relation to those needs led services which support the most vulnerable children in our communities.

Community Safety:

8. Not applicable.

Sustainability:

9. Not applicable.

Procurement:

10. Not applicable.

RECOMMENDATION:

The Committee is asked to:-

- **Comment on this report**

Introduction and Key Highlights (Appendices A1)

11. Children's Services revised annual capital expenditure budget is £28M; this includes £7.1M of slippage from 2011/12. The income budget is £27.1M which leaves a net expenditure capital budget of £0.9M.
12. The full year reported outturn position for 2012/13 is below budget by £2.283M. This is due to significant proposed slippage with Schools Capital Maintenance. A further review of the expenditure profile was undertaken in January 2013.
13. All but two projects (Schools Access and Temporary Accommodation) are funded wholly by grant receipts. There is no expenditure deadline to the spending of the grant receipts.
14. The actual to date gross expenditure variance of £403k is mainly due to delays in tendering and delivering projects at Shefford Lower School and Fairfield Park which are funded from the Basic Need grant. New consultants have been appointed and work is currently underway to review the programme and financial profiles of these projects.

Summary Table: Directorate Overall position (Appendices A1)

	Gross Expenditure Budget	Profiled Gross Expenditure Budget YTD	Gross Spend to Date	Gross Expenditure Variance to date
	£000	£000	£000	£000
Children Services	27,720	17,155	16,752	(403)
Partnerships	285	42	42	0
Total	28,005	17,197	16,794	(403)

15. New School Places /Basic Need

This grant funding is to enable management of pressures related to population growth and capacity within our schools. There is no expenditure deadline on this grant. DfE capital announcements for 12/13 included £5.8M of basic need funding for Central Bedfordshire. This is a significant reduction on the 11/12 allocation as a result of changes in DfE methodology. The outline programme to commission new school places over the next five years will drive the expenditure of basic need grant and will also align S106 contributions that are being collected for major projects.

The current budget for 2012/13 has been reviewed to take account of the actual grant funding received for 2012/13, which was not known at the time the programme was approved by Executive. The forecast spend for 2012/13 is £5M with £12.9M slippage into 2013/14.

The actual to date gross expenditure variance of £417k is due to delays in tendering and delivering projects at Shefford Lower School and Fairfield Park. New consultants have been appointed and work is currently underway to review the programme and financial profiles of these projects.

The New School Places Programme is currently being refreshed and will be reported to the Council's Executive in February 2013.

The DfE will announce the Basic Need allocations for 13/14 and hopefully also for 14/15 in January 2013.

16. Schools Capital Maintenance (formerly New Deal for Schools)

The rolling programme is externally funded by DfE grant but does require schools to contribute to the cost of works, as set out in a formula contained within the Scheme for Financing Schools. These contributions are invoiced once planned works are complete.

The 12/13 programme is underway and was originally subject of consultation with School Forum on the 5 March 2012. The programme is now being commissioned but with a much reduced funding envelope as a result of Academy capital held centrally by the EFA.

The current budget for 2012/13 has been reviewed to take account of the actual grant funding received for 2012/13, which was not known at the time the programme was approved by Executive.

17. Property and Assets are now receiving external support to review the forecast delivery timeframe of the programme, and to reconcile it against the previous forecasts of expenditure. As a result, potential slippage of £2m of expenditure is now forecast into 2013/14.

The DfE will announce the 13/14 allocation for Schools Capital Maintenance in January 2013.

18. **All Saints Academy**

The Academy buildings and part of the site were completed in September and were occupied at the commencement of the Autumn Term. The remainder of the project is concerned with the demolition of the old school buildings, asbestos removal and the completion of external works, including the provision of remodelled playing fields.

19. The second phase has been delayed as a result of further identification of asbestos in the old school which is the subject of further discussions with the contractors at the point this report was compiled.

20. At the point of final completion there will be a one-year retention which will become finally payable in the financial year 2013/14.

The project is externally funded by DfE, other than a commitment given by the Council's Executive to contribute £300k of its own capital over the lifetime of the project to the cost of site surveys, project management and CDM costs. The project is not reliant on other third party income.

21. **School Devolved Formula Capital**

The allocation to Schools is for use on capital condition / improvement works on their buildings in line with the priorities in their School Improvement Plan and in context with the Schools Asset Management Plan. The schools have three years to spend the funds

22. **Temporary Accommodation**

Central Bedfordshire Council provides capital funding for schools requiring temporary units where pupil numbers exceed the maximum capacity of a school. A rolling budget of £400k is used to set a programme each year, based on forecasts from the School Organisation Plan 2012- 2017.

Expenditure of £550k is forecast for 2012/13 which includes slippage of £150k from 2011/12.

23 **University Technical College**

This scheme was added to the Capital Programme in March, 2012 and involves converting existing premises at the Kingsland Campus, Houghton Regis, vacated by Central Bedfordshire College, together with the addition of a small new adjoining block. The project has three Phases. Phase 1 (conversion works) was completed by September 2012 to enable the UTC to admit its first cohort of students. Achieving Phase 1 was demanding but Phase 2 and 3 are less time critical.

24. Phase 2 was completed at the end of October 2012. Phase 3 is a new-build block. The programme for this latter phase is delayed because of the discovery of a gas pipe that was not shown on surveys. This phase should be completed in April / May, 2013.
25. The project is funded by external capital grant from the Education Funding Agency together with some £400k of 'section 106' funding for additional local secondary school provision. An element of this budget has been centrally retained by the Council and is being used to cover project support costs and the capital costs of relocating some existing users of the Kingsland Campus within the site.

The total spend for this project is £6.8M with £6.2M forecast as spent in 2012/13. There is proposed additional slippage of £200k slipping into 2013/14 in addition to the £400k advised in the capital re-profile in November. The value and funding of this project was not known at the time the capital programme was approved by Executive.

26. **School Access Initiative**

Central Bedfordshire Council provides capital funding to improve access to mainstream schools for pupils with disabilities. All Central Bedfordshire Schools, with the exception of voluntary aided schools and academies, can apply for funding on a bid basis. A multi-agency Panel of officers from the SEN and Inclusion Service, the School Organisation, Admissions and Capital Planning Team and disability specialists from the Central Bedfordshire Special Schools consider the bids and award funding on a priority basis, as identified in Central Bedfordshire Council's Accessibility Strategy.

The budget for 2012/13 was reduced to £350k following the capital re-profile on 4 November 2012. Funds have been allocated for equipment (including hearing and sight aids) and access works projects.

27. The Panel met on 8 November 2012 and considered the second and final round of bids for 2012/13, this has resulted in an unallocated balance of £190k which is now forecast as an underspend within this financial year.

28. **Kingsland PRU**

This project was originally funded from S106 contributions and direct revenue transfer from SEN budgets to address urgent health and safety issues at the Kingsland building, following disaggregation of the pupil referral unit from Bedford Borough Council and the more intensive use of the existing building. As a result of a recent health and safety audit a limited number of further projects have been identified and are planned to be addressed within the summer holiday period. The remaining active element of the project is to reconfigure the entrance to the building to make way for the University Technical College which is being provided for in the adjacent building.

29. The Kingsland buildings used by the PRU are part of the Alternative Provision Free School Bid which is progressing for opening in September 2013 with a DfE approved budget of £3M of capital grant which will come through the Council's capital programme. A business case setting out works required to deliver the Free School's curriculum, has been approved, as has the project's procurement by the Council.

30. **Roecroft Lower School**

This project is now complete apart from outstanding defects and the submission of the certificate of making good defects.

31. **Arnold Middle School**

This project is now complete.

32. **Holmemead School ASD provision**

This is now complete and the Certificate of Making Good (COMG) issued and final account agreed.

33. **Local Public Service Agreement (LPSA) & Local Area Agreement (LAA)**

This funding belongs to the Central Bedfordshire Together partnership (CBT) and the Council holds this for administrative purposes. How it is spent rests with the CBT.

34. **Early Years places for 2 year olds from lower income households**

On 27 November 2012, the Department for Education announced revenue and capital funding allocations to local authorities to secure early education places for two-year-olds from lower income households. Central Bedfordshire is to receive a capital allocation of £349k to support implementation of early education for two year olds by increasing capacity where these new places are required.

Further advice is being sought on the purpose, and ring fencing of revenue allocations that are also to be received by the Council to determine potential flexibility and the opportunity to increase the sums available to increase physical capacity.

This programme will need to be added to the Council's capital programme in due course for expenditure in 2013/14.

Appendices:

Appendix A1 Directorate Overall position

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Meeting: Children's Services Overview & Scrutiny Committee
Date: 23 April 2013
Subject: Work Programme 2013 – 2014 & Executive Forward Plan
Report of: Chief Executive
Summary: The report provides Members with details of the currently drafted Committee work programme and the latest Executive Forward Plan.

Contact Officer: Bernard Carter, Corporate Policy & Scrutiny Manager
Public/Exempt: Public
Wards Affected: All
Function of: Council

CORPORATE IMPLICATIONS

Council Priorities:

The work programme of the Children's Services Overview & Scrutiny Committee will contribute indirectly to all 5 Council priorities.

Financial:

n/a

Legal:

n/a

Risk Management:

n/a

Staffing (including Trades Unions):

n/a

Equalities/Human Rights:

n/a

Community Safety:

n/a

Sustainability:

n/a

RECOMMENDATION(S):

1. **that the Children's Services Overview & Scrutiny Committee**
 - (a) **considers and approves the work programme attached, subject to any further amendments it may wish to make;**
 - (b) **considers the Executive Forward Plan; and**
 - (c) **considers whether it wishes to add any further items to the work programme and/or establish any Task Forces to assist it in reviewing specific items.**

Work Programme

1. Attached at Appendix A is the currently drafted work programme for the Committee.
2. Also attached at Appendix B is the latest version of the Executive's Forward Plan so that Overview & Scrutiny Members are fully aware of the key issues Executive Members will be taking decisions upon in the coming months. Those items relating specifically to this Committee's terms of reference are shaded in light grey.
3. The Committee is now requested to consider the work programme attached and amend or add to it as necessary. This will allow officers to plan accordingly but will not preclude further items being added during the course of the year if Members so wish and capacity exists.

Task Forces

4. In addition to consideration of the work programme, Members may also wish to consider how each item will be reviewed i.e. by the Committee itself (over one or a number of Committee meetings) or by establishing a Member Task Force to review an item in greater depth and report back its findings.

Conclusion

5. Members are requested to consider and agree the attached work programme, subject to any further amendments/additions they may wish to make and highlight those items within it where they may wish to establish a Task Force to assist the Committee in its work.

Work Programme for Children's Services Overview & Scrutiny Committee 2013 - 2014

Ref	Indicative OSC Meeting Date	Report Title	Issue to be considered	Comment
1.	23 April 2013	Executive Member Update	To receive a brief verbal update from the Executive Member for Children's Services.	
		New School Places for September 2015	To receive a report regarding the Commissioning of New School Places for September 2015 implementation	
		Home Education	To receive a presentation on how home education is overseen by the Council.	
		Children & Young People's Plan	To consider a refresh of the Children & Young People's Plan.	
		Quarter 3 Performance Monitoring	To consider performance monitoring information for the third quarter of 2012/13	
		Quarter 3 Budget Monitoring	To consider the directorate's capital & revenue budget monitoring information for the third quarter of 2012/13	

Ref	Indicative OSC Meeting Date	Report Title	Issue to be considered	Comment
		Ofsted Action Plan/Peer Review	To receive a final presentation regarding the Ofsted Action Plan and consider the outcomes flowing from the Peer Review.	
2.	2 June 2013	<p>Executive Member Update</p> <p>Policy Change for Social Care</p> <p>Early Intervention Offer in Children's Services</p> <p>Children's Health Provision</p>	<p>To receive a brief verbal update from the Executive Member for Children's Services.</p> <p>To receive a presentation on the outcome of the recent policy change for social care.</p> <p>To receive a report on the early intervention offer for children.</p> <p>To receive an update on the health provision for children in Central Bedfordshire.</p>	
3.	23 July 2013	<p>Executive Member Update</p> <p>Quarter 4 Performance Monitoring</p>	<p>To receive a brief verbal update from the Executive Member for Children's Services.</p> <p>To consider performance monitoring information for the fourth quarter of 2012/13</p>	

Ref	Indicative OSC Meeting Date	Report Title	Issue to be considered	Comment
		<p>Quarter 4 Budget Monitoring</p> <p>Changes to School Curriculum</p> <p>Looked After Children – supporting transition to adulthood</p> <p>Determination of Age Range Proposals – Executive decision under delegation</p>	<p>To consider the directorate’s capital & revenue budget monitoring information for the fourth quarter of 2012/13</p> <p>To receive a presentation on the changes to school curriculum.</p> <p>To receive a presentation on the support for LAC reaching adulthood.</p>	
4.	3 September 2013	<p>Executive Member Update</p> <p>Adoption, Fostering & Private Fostering Annual Reports</p> <p>LSCB Annual Report</p>	<p>To receive a brief verbal update from the Executive Member for Children’s Services.</p> <p>To consider the annual reports for the Adoption Service, Fostering Service and Private Fostering Provision.</p> <p>To consider the Local Safeguarding Children Board’s annual report for 2011/12.</p>	

Ref	Indicative OSC Meeting Date	Report Title	Issue to be considered	Comment
		<p>Quarter 1 Performance Monitoring</p> <p>Quarter 1 Budget Monitoring</p>	<p>To consider performance monitoring information for the first quarter of 2013/14</p> <p>To consider the directorate's capital & revenue budget monitoring information for the first quarter of 2013/14</p>	
5.	15 October 2013	<p>Executive Member Update</p> <p>Proposals for New School Places from Sept. 2016 (Dec. Executive) and refresh of School Organisation Plan</p>	To receive a brief verbal update from the Executive Member for Children's Services.	
6.	11 December 2013	<p>Executive Member Update</p> <p>Quarter 2 Performance Monitoring</p>	<p>To receive a brief verbal update from the Executive Member for Children's Services.</p> <p>To consider performance monitoring information for the second quarter of 2013/14</p>	

Ref	Indicative OSC Meeting Date	Report Title	Issue to be considered	Comment
		Quarter 2 Budget Monitoring	To consider the directorate's capital & revenue budget monitoring information for the second quarter of 2013/14	
7.	21 January 2014	Executive Member Update	To receive a brief verbal update from the Executive Member for Children's Services.	
		Customer Feedback Annual Report	To consider the Council's annual report regarding Children's Services complaints and compliments	
8.	25 February 2014	Executive Member Update	To receive a brief verbal update from the Executive Member for Children's Services.	
9.	8 April 2014	Executive Member Update	To receive a brief verbal update from the Executive Member for Children's Services.	
		Quarter 3 Performance Monitoring	To consider performance monitoring information for the third quarter of 2013/14	

Ref	Indicative OSC Meeting Date	Report Title	Issue to be considered	Comment
		Quarter 3 Budget Monitoring	To consider the directorate's capital & revenue budget monitoring information for the third quarter of 2013/14	
10.	6 May 2014	Executive Member Update	To receive a brief verbal update from the Executive Member for Children's Services.	
11.	17 June 2014	Executive Member Update	To receive a brief verbal update from the Executive Member for Children's Services.	

**Central Bedfordshire Council
Forward Plan of Key Decisions
1 May 2013 to 30 April 2014**

- 1) During the period from **1 May 2013 to 30 April 2014**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:
- to result in the incurring of expenditure which is, or the making of savings which are, significant (namely £200,000 or above per annum) having regard to the budget for the service or function to which the decision relates; or
 - to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.
- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

Cllr James Jamieson	Leader of the Council and Chairman of the Executive
Cllr Maurice Jones	Deputy Leader and Executive Member for Corporate Resources
Cllr Mark Versallion	Executive Member for Children’s Services
Cllr Mrs Carole Hegley	Executive Member for Social Care, Health and Housing
Cllr Nigel Young	Executive Member for Sustainable Communities – Strategic Planning and Economic Development
Cllr Brian Spurr	Executive Member for Sustainable Communities - Services
Cllr Mrs Tricia Turner MBE	Executive Member for Economic Partnerships
Cllr Richard Stay	Executive Member for External Affairs

- 3) Whilst the majority of the Executive’s business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is a formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

- 4) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Committee Services Manager, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.
- 5) The agendas for meetings of the Executive will be published as follows:

Meeting Date	Publication of Agenda
14 May 2013	2 May 2013
25 June 2013	13 June 2013
13 August 2013	1 August 2013
24 September 2013	12 September 2013
5 November 2013	24 October 2013
10 December 2013	28 November 2013
14 January 2014	02 January 2014
4 February 2014	23 January 2014
18 March 2014	6 March 2014
22 April 2014	10 April 2014
27 May 2014	15 May 2014

Central Bedfordshire Council

Forward Plan of Key Decisions for the period 1 May 2013 to 30 April 2014

Key Decisions

Date of Publication: 2 April 2013

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
1.	Housing Asset Management Strategy -	To approve the Housing Asset Management Strategy for the Central Bedfordshire Council housing stock.	14 May 2013	A wide ranging public and stakeholder consultation is taking place between December 2012 and 28 February 2013. Method is questionnaires, web and hard copy based as well as consultation with tenant groups. Social Care, Health and Housing Overview and Scrutiny Committee to be consulted on 29 April 2013.	Report and Draft Housing Asset Management Strategy	Executive Member for Social Care, Health and Housing Comments by 28/02/13 to Contact Officer: John Holman, Head of Housing Asset Management Email: john.holman@centralbedfordshire.gov.uk Tel: 0300 300 5069
2.	Proposals for Commissioning of New School Places for Implementation in September 2015 -	Proposals for Commissioning of New School Places for Implementation in September 2015 - to approve commencement of consultations.	14 May 2013		Report	Executive Member for Children's Services Comments to 13/05/13 to Contact Officer: Rob Parsons, Head of School Organisation and Capital Planning Email: rob.parsons@centralbedfordshire.gov.uk Tel: 0300 300 5572

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
3.	East Leighton Linslade Framework Plan -	To consider the east Leighton Linslade Framework Plan for the delivery of up to 2,500 dwellings and 16 hectares of employment land together with its supporting infrastructure.	14 May 2013	<p>September 2012 – Placemaking meeting to take place at which the Landowners are to offer a presentation on the Draft Framework Plan.</p> <p>October 2012 – Executive Member and Director of Sustainable Communities to sign off the Draft Framework Plan for the purposes of public consultation.</p> <p>October 2012 – A 7 week public consultation to begin that will include a 2 day public exhibition event. Consultation with residents, councillors and statutory consultees. Consultation will be conducted using letters, emails, the Council’s consultation services, including Central Bedfordshire Council updates and the Member’s bulletin.</p> <p>February 2013 – A presentation on the Framework Plan (together with consultation responses) will be given to the Sustainable Communities Overview and Scrutiny Committee seeking Members to endorse it before the Executive take a decision.</p>	Framework Plan and the Framework Plan supplementary written document	<p>Executive Member for Sustainable Communities - Strategic Planning and Economic Development</p> <p>Comments by 13/04/13 to Contact Officer:</p> <p>Sue Frost, Interim Local Planning and Housing Team Leader</p> <p>Email: sue.frost@centralbedfordshire.gov.uk</p> <p>Tel: 0300 300 4952</p>

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
4.	Central Bedfordshire Council (London Road Retail Park) Compulsory Purchase Order 2013 -	The report proposes to seek approval to make the Central Bedfordshire Council (London Road Retail Park) Compulsory Purchase Order 2013 in order to acquire interests in the land comprising the existing London Road Retail Park. The acquisition of interests in the land will facilitate the regeneration and redevelopment of the existing retail park and contribute to the economic well-being of the area.	14 May 2013		Exempt Report	Deputy Leader and Executive Member for Corporate Resources Comments by 13/04/13 to Contact Officer: Peter Burt, MRICS, Head of Property Assets Email: peter.burt@centralbedfordshire.gov.uk Tel: 0300 300 5281
5.	Flitwick Leisure Centre -	To consider approving a budget for project management and design team services so that the Council can consider the feasibility of delivering a new leisure centre in Flitwick.	14 May 2013	Consultation previously undertaken as part of the creation of Leisure Facilities Strategy adopted by Executive on 8 January 2013.	Outline business case	Executive Member for Sustainable Communities - Services Comments by 13/04/13 to Contact Officer: Jill Dickinson, Head of Leisure Services Email: jill.dickinson@centralbedfordshire.gov.uk Tel: 0300 300 4258

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
6.	Community Infrastructure Levy -	To approve the consultation and subsequent Submission of the Community Infrastructure Levy draft charging schedule.	25 June 2013		Report	Executive Member for Sustainable Communities - Strategic Planning and Economic Development Comments by 24/05/13 to Contact Officer: Jonathan Baldwin, Senior Planning Officer Email: jonathan.baldwin@centralbedfordshire.gov.uk Tel: 0300 300 5510
7.	Joint Venture Proposal -	To receive a report on the proposals for joint ventures.	25 June 2013		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 24/05/13 to Contact Officer: Peter Burt, MRICS, Head of Property Assets Email: peter.burt@centralbedfordshire.gov.uk Tel: 0330 300 5281

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
8.	Central Heating Installations Contract District Wide -	To award the contract to the preferred contractor for the central heating installations contract district wide for 2013 to 2016 to council housing properties.	25 June 2013		Report Public - Appendix Exempt	Executive Member for Social Care, Health and Housing Comments by 24/05/13 to Contact Officer: Peter Joslin, Housing Asset Manager or Basil Quinn, Housing Asset Manager Performance Email: peter.joslin@centralbedfordshire.gov.uk Tel: 0300 300 5395 or basil.quinn@centralbedfordshire.gov.uk Tel: 0300 300 5118
9.	Revenue and Capital Provisional Outturn 2012/13 -	To consider the revenue and capital provisional outturn 2012/13.	25 June 2013		Reports	Deputy Leader and Executive Member for Corporate Resources Comments by 24/05/13 to Contact Officer: Charles Warboys, Chief Finance Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
10.	Children and Young People's Plan 2013-15 -	To endorse the Children and Young People's Plan 2013-15.	25 June 2013	<p>Priorities, outcomes actions and measures have been refreshed following engagement. This includes with:</p> <ul style="list-style-type: none"> • Young Persons Focus Group (January 2013) • Children's Trust Board (February 2013) • Headteacher meetings (January 2013) • Governors Newsletter • Trust Board Delivery Groups (January – February 2013) • Children's Services Overview and Scrutiny Committee (April 2013) 	Children and Young People's Plan 2013-15	<p>Executive Member for Children's Services Comments by 01/05/13 to Contact Officer: Karen Oellermann, Head of Partnerships and Communication Email: karen.oellermann@centralbedfordshire.gov.uk Tel: 0300 300 5265</p>
11.	Customer First 2 -	To approve the full business case for Customer First 2, allowing further improvements in self-serve for our customers and to approve investment in the enabling technology.	25 June 2013		Report Capital Budget	<p>Deputy Leader and Executive Member for Corporate Resources Comments by 24/05/13 to Contact Officer: Deb Clarke, Assistant Chief Executive (People & Organisation) Email: deb.clarke@centralbedfordshire.gov.uk Tel: 0300 300 6651</p>

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
12.	Central Bedfordshire's Community Engagement Strategy 2013-2016 -	To approve Central Bedfordshire's Community Engagement Strategy 2013 – 2016.	25 June 2013	Partner organisations have been consulted including police, fire, health, town and parish councils, voluntary and community sector organisations and CBC service areas during June – December 2012 via conferences, meetings and reports. Corporate Resources Overview and Scrutiny Committee – December 2012 and April 2013. Other stakeholders via the Central Bedfordshire Together website.	Report and Community Engagement Strategy Document	Deputy Leader and Executive Member for Corporate Resources Comments by 24/05/13 to Contact Officer: Peter Fraser, Head of Partnerships & Community Engagement Email: peter.fraser@centralbedfordshire.gov.uk Tel: 0300 300 6740

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
13.	Determination of Proposals for Commissioning of New School Places for Implementation in September 2014 -	Determination of Proposals for Commissioning of New School Places for Implementation in September 2014.	13 August 2013	<p>Consultation will be with:</p> <ul style="list-style-type: none"> • the governing body of the schools which are the subject of proposals; • families of pupils, teachers and other staff at the schools; • the governing bodies, teachers and other staff of any other school that may be affected; • families of any pupils at any other school who may be affected by the proposals including families of pupils at feeder schools; • trade unions who represent staff at the schools and representatives of trade unions of any other staff at schools who may be affected by the proposals; • Constituency MPs for the schools that are the subject of the proposals; • the local parish council where the school that is the subject of the proposals is situated. <p>Consultation period between March and July 2013 including press releases, public meetings, statutory notices.</p>	Report and outcome of consultation	<p>Executive Member for Children's Services Comments by 12/07/13 to Contact Officer: Rob Parsons, Head of School Organisation and Capital Planning Email: rob.parsons@centralbedfordshire.gov.uk Tel: 0300 300 5572</p>

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
14.	Statutory Proposals to Extend the Age Range at Five Schools -	To determine statutory proposals to extend the age ranges of the following five schools: Lancot Community Lower School, Kensworth VC Lower School, Ashton St Peters VA Lower School, Ashton VA Middle School, Manshead VA Upper School	13 August 2013	<p>Consultees are to be:</p> <ul style="list-style-type: none"> • Head teachers and Chairs of Governors of all schools and academies within Central Bedfordshire. • School staff within all schools. • Relevant trade unions. • All CBC ward Members. • CBC Children's Service Management Team. • CBC Sustainable Transport Officer. • Local MPs. • Local Town and Parish Councils. • Neighbouring local authorities. • Parents and carers for all schools. <p>Informal consultations are being carried out over a 6 week period February - May 2013. If the decision is made to progress to the publication of statutory notices, these will be published for 6 weeks between June - July 2013. Consultation is via direct email, Central Essentials, Governors Essentials, Members Bulletin, local press, paper copies of the consultation documents, and (for the statutory notices) the placing of notices on display at the school premises.</p>	<p>Report, which contains:</p> <ul style="list-style-type: none"> The original proposal (for the community school). The original informal consultation document. The outcome of the informal consultation. The minutes of the public meeting. The statutory notice. The prescribed information which accompanies the statutory notice. 	<p>Cllr Mark A G Versallion Comments by 12/07/13 to Contact Officer: Rob Parsons, Head of School Organisation and Capital Planning Email: rob.parsons@centralbedfordshire.gov.uk Tel: 0300 300 5572</p>

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
15.	Leisure Strategy -	To adopt the Leisure Strategy: Chapter 4, Physical Activity Strategy; Chapter 2, Recreation and Open Space Strategy; Chapter 3, Playing Pitch Strategy; and Overarching Leisure Strategy. All for adoption prior to Supplementary Planning Document formal consultation.	24 September 2013	All Member Presentation of Draft Strategy on 10 July 2013. Draft Physical Activity Strategy to be considered by Sustainable Communities Overview and Scrutiny Committee on 25 July 2013. Draft Strategies for Chapter 2 and 3 and the Overarching Leisure Strategy to be considered by Sustainable Communities Overview and Scrutiny Committee on 5 September 2013.	Chapter 2, Recreation and Open Space Strategy Chapter 3, Playing Pitch Strategy Chapter 4, Physical Activity Strategy Overarching Leisure Strategy	Executive Member for Sustainable Communities - Services Comments by 23/08/13 to Contact Officer: Jill Dickinson, Head of Leisure Services Email: jill.dickinson@centralbedfordshire.gov.uk Tel: 0300 300 4258
16.	Capital Programme Review 2013/14 -	To receive the outcome of the Capital Programme 2013/14 review.	24 September 2013		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 23/08/13 to Contact Officer: Charles Warboys, Chief Finance Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
17.	Revenue, Capital and Housing Revenue Account (HRA) Quarter 1 Budget Monitor Reports -	To consider the revenue, capital and HRA quarter 1 budget monitoring report.	24 September 2013		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 23/08/13 to Contact Officer: Charles Warboys, Chief Finance Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147
18.	Award of Responsive and Programmed Electrical Maintenance Contract 2014 to 2017 to Council Housing Properties -	To award the Contract to the preferred contractor for this service.	24 September 2013		Report with exempt appendices	Executive Member for Social Care, Health and Housing Comments by 23/08/13 to Contact Officer: Basil Quinn, Housing Asset Manager Performance or Peter Joslin, Housing Asset Manager Email: basil.quinn@centralbedfordshire.gov.uk Tel: 0300 300 5118 or peter.joslin@centralbedfordshire.gov.uk Tel: 0300 300 5395

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
19.	Central Bedfordshire's Flood and Water Management Act 2010 Duties -	To approve a local flood risk strategy for Central Bedfordshire and to create a Sustainable Urban Drainage Advisory Board.	5 November 2013	<p>CBC is required under the Flood and Water Management Act 2010 to produce a Local Flood Risk Management Strategy. The draft strategy will be subject to public consultation. Sustainable Communities Overview and Scrutiny Committee will consider the draft strategy and the public consultation response to the strategy in August/September 2013.</p> <p>Following Department for Environment, Food and Rural Affairs confirmation of the mandatory sustainable drainage application processes, CBC will also be required to establish a SUDS Approval Board to evaluate, approve and adopt suitable SUDS measures for all new developments.</p>	Summary of Flood and Water Management Act Draft Local Flood Risk Management Strategy	<p>Executive Member for Sustainable Communities - Services Comments by 04/10/13 to Contact Officer: Iain Finnigan, Senior Engineer - Policy and Flood Risk Management Email: iain.finnigan@centralbedfordshire.gov.uk Tel: 0300 300 4351</p>

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
20.	Determination of Proposals for Commissioning of New School Places for Implementation in September 2015 -	Proposals for commissioning of New School Places for implementation in September 2015 - to approve commencement of consultations.	10 December 2013	<p>For proposals for New School Places for implementation in September 2015:</p> <ul style="list-style-type: none"> • the governing body of the schools which are the subject of proposals; • families of pupils, teachers and other staff at the schools; • the governing bodies, teachers and other staff of any other school that may be affected; • families of any pupils at any other school who may be affected by the proposals including families of pupils at feeder schools; • trade unions who represent staff at the schools and representatives of trade unions of any other staff at schools who may be affected by the proposals; • Constituency MPs for the schools that are the subject of the proposals; • the local parish council where the school that is the subject of the proposals is situated <p>Consultation period between May and November 2013 including press releases, public meetings, statutory notices.</p>	Report and Outcome of Consultations on Proposals for New School Places for implementation in September 2014	<p>Executive Member for Children's Services Comments by 09/11/13 to Contact Officer: Rob Parsons, Head of School Organisation and Capital Planning Email: rob.parsons@centralbedfordshire.gov.uk Tel: 0300 300 5572</p>

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
21.	Draft Capital Programme - 2014/15 to 2017/18 -	To consider the draft Capital Programme for 2014/15 to 2017/18.	10 December 2013		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 09/11/13 to Contact Officer: Charles Warboys, Chief Finance Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147
22.	Draft Revenue Budget 2014/15 -	To consider the draft revenue budget for 2014/15.	10 December 2013		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 09/11/13 to Contact Officer: Charles Warboys, Chief Finance Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
23.	Draft Housing Revenue Account Budget and Business Plan 2014/15 -	To consider the draft Housing Revenue Account Budget and Business Plan 2014/15.	10 December 2013		Report	Deputy Leader and Executive Member for Corporate Resources, Executive Member for Social Care, Health and Housing Comments by 09/11/13 to Contact Officer: Charles Warboys, Chief Finance Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147
24.	Draft Fees and Charges 2014/15 -	To consider the draft Fees and Charges for 2014/15.	10 December 2013		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 09/11/13 to Contact Officer: Charles Warboys, Chief Finance Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
25.	Revenue, Capital and Housing Revenue Account (HRA) Quarter 2 Budget Monitor Reports -	To consider the revenue, capital and HRA quarter 2 budget monitoring report.	10 December 2013		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 09/11/13 to Contact Officer: Charles Warboys, Chief Finance Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147
26.	Revenue, Capital and Housing Revenue Account (HRA) Quarter 3 Budget Monitoring Reports -	To consider the revenue, capital and HRA quarter 3 budget monitoring report.	18 March 2014		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 17/03/14 to Contact Officer: Charles Warboys, Chief Finance Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
NON KEY DECISIONS						
27.	Minerals and Waste Core Strategy -	To recommend to Council the adoption of the Minerals and Waste Core Strategy.	14 May 2013	A wide range of stakeholders were involved in consultations undertaken from 2006 to 2012, using methods which include an internet portal, deposit of hard copies at points of presence, and displaying the Core Strategy on the Council website. Consultees included the Parish Councils, statutory bodies, special interest groups, minerals industry, waste management industry, and individuals who had expressed an interest at previous consultations.	Minerals and Waste Core Strategy and the Inspector's report following the Examination in public.	Executive Member for Sustainable Communities - Strategic Planning and Economic Development Comments by 13/04/12 to Contact Officer: Roy Romans, Minerals and Waste Team Leader Email: roy.romans@centralbedfordshire.gov.uk Tel: 0300 300 6039
28.	Quarter 4 Performance Report -	To consider the quarter 4 performance report.	25 June 2013		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 24/05/13 to Contact Officer: Elaine Malarky, Head of Programmes & Performance Management Email: elaine.malarky@centralbedfordshire.gov.uk Tel: 0300 300 5517

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
29.	Quarter 1 Performance Report -	To consider the quarter 1 performance report.	24 September 2013		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 23/08/13 to Contact Officer: Elaine Malarky, Head of Programmes & Performance Management Email: elaine.malarky@centralbedfordshire.gov.uk Tel: 0300 300 5517
30.	Quarter 2 Performance Report -	To consider the quarter 2 performance report.	10 December 2013		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 09/11/13 to Contact Officer: Elaine Malarky, Head of Programmes & Performance Management Email: elaine.malarky@centralbedfordshire.gov.uk Tel: 0300 300 5517
31.	Capital Programme - 2014/15 to 2017/18 -	To recommend to Council the proposed Capital Programme for 2014/15 to 2017/18 for approval.	4 February 2014		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 03/01/14 to Contact Officer: Charles Warboys, Chief Finance Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
32.	Treasury Management Strategy Statement and Investment Strategy 2014-2018 -	To recommend to Council the Treasury Management Strategy Statement and Investment Strategy 2014-2018 for approval.	4 February 2014		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 03/01/14 to Contact Officer: Charles Warboys, Chief Finance Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147
33.	Revenue Budget and Medium Term Financial Plan 2014/15 - 2017/18 -	To recommend to Council the Revenue Budget and Medium Term Financial Plan 2014/15 - 2017/18 for approval.	4 February 2014		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 03/01/14 to Contact Officer: Charles Warboys, Chief Finance Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
34.	Housing Revenue Account Budget and Business Plan 2014/15 -	To recommend to Council the Housing Revenue Account Budget and Business Plan 2014/15 for approval.	4 February 2014		Report	Deputy Leader and Executive Member for Corporate Resources, Executive Member for Social Care, Health and Housing Comments by 03/01/14 to Contact Officer: Charles Warboys, Chief Finance Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147
35.	Fees and Charges 2014/15 -	To recommend to Council the Fees and Charges 2014/15 for approval.	4 February 2014		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 03/01/14 to Contact Officer: Charles Warboys, Chief Finance Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147
36.	Community Safety Partnership Plan and Priorities -	To recommend to Council to approve the Community Safety Partnership Plan and Priorities for 2014 - 2015.	18 March 2014	Strategic Assessment & Partnership Plan will be considered by the Community Safety Partnership Executive, the relevant Overview and Scrutiny Committee and the Local Strategic Partnership.	Strategic Assessment Priorities & Community Safety Partnership Plan 2014 - 2015	Executive Member for Sustainable Communities - Services Comments by 17/02/14 to Contact Officer: Joy Craven, CSP Manager Email: joy.craven@centralbedfordshire.gov.uk Tel: 0300 300 4649

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
37.	Quarter 3 Performance Report -	To consider the quarter 3 performance report.	18 March 2014		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 17/02/14 to Contact Officer: Elaine Malarky, Head of Programmes & Performance Management Email: elaine.malarky@centralbedfordshire.gov.uk Tel: 0300 300 5517

Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ

**Central Bedfordshire Council
Forward Plan of Decisions on Key Issues**

For the Municipal Year 2012/13 the Forward Plan will be published on the thirtieth day of each month or, where the thirtieth day is not a working day, the working day immediately proceeding the thirtieth day, or in February 2013 when the plan will be published on the twenty-eighth day:

Date of Publication	Period of Plan
02.04.13	1 May 2013 – 30 April 2014
01.05.13	1 June 2013 – 31 May 2014
31.05.13	1 July 2013 – 30 June 2014
02.07.13	1 August 2013 – 31 July 2014
01.08.13	1 September 2013 – 31 August 2014
30.08.13	1 October 2013 – 30 September 2014
02.10.13	1 November 2013 – 31 October 2014
31.10.13	1 December 2013 – 30 November 2014
28.11.13	1 January 2014 – 31 December 2014
02.01.14	1 February 2014 – 31 January 2015
30.01.14	1 March 2014 – 28 February 2015
28.02.14	1 April 2014 – 31 March 2015